

**Minot Park Board Meeting
Minot Municipal Auditorium
Room 203**

December 17th, 2024

5:30pm

Agenda

Pledge of Allegiance:

Personal Appearances:

Meeting Minutes

Approval of minutes from the November 19th, 2024 Minot Park Board Meeting.

Approval of Bills in the amount of \$535,063.29

Approval of Salaries in the amount of \$475,145.01

Financials:

Department Reports:

1. Director of Operations-Jarrold Olson
2. Golf Course-Steve Kottsick
3. Greens Committee- Cammi Campbell
4. Zoo – Logan Wood
5. MAYSA Arena-Bob Gillen
6. Maintenance – Eric Keller
7. Horticulture-Shannon Paul
8. Forestry-Troy Regstad
9. Recreation/Auditorium Manager-Tom Landsiedel
10. Recreation Manager-Ann Nesheim
11. Tennis-Marc White

New Business

Old Business

1. MI-7 Update
2. Budget Carry Forward List
3. 2025 Rental Rates
4. Roosevelt Park Pool Update - EAPC

Other Business

Approval of Administratively Approved Alcohol Permits:

- Scott Collins – Golf Simulator
- Staci Kenney – Discovery Center
- JMM LLP – Golf Simulator
- Mike Anderson – Golf Simulator

Director's Report

Commissioner's Report:

Foundation Meeting to Follow:

Minot Park District

November 19th 2024

The Minot Park Board met on November 19th, 2024 at 5:30pm in room 203 of the Minot Auditorium.

Members Present: Justin Hammer, Cliff Hovda, Chelsea Kirkhammer, and Mike Schmitt. Also present were Elly DesLauriers and Calyn Beckman.

Personal Appearances

Ryan Ackerman, Souris Valley Joint Board updated the board on the MI-6 and MI-7 flood control projects. Ackerman reported that most construction will be paused until the spring of 2025 except for the framing of the Magic City Express building framing, which will begin in mid-winter. Ackerman added that the Teddy statue has been relocated to the new location but the stone for the new base is on back order. Ackman reported that the foundations for the Discovery Barn and new concession stand have been completed and the discovery barn will be moved in late November. Ackerman thanked the Minot Park District and Zoo staff for patience with the contractors during this construction. Commissioner Hammer asked what the expectation should be for construction during 2025, adding that he would not want to be in the park and Ackerman answered that we can expect more of the same. Commissioner Hammer asked what Ackerman's thoughts are on the operation on the park, pool and pickleball courts during construction and Ackerman added that if there is a willingness to shut down it will reduce risk but if it will remain open the Souris River Joint Board will need to enforce compliance on the contractors. City Forester asked about additional tree protection, as he had noticed that trucks were driving close to the trees which will cause soil compaction and result in killing the tree. Ackerman answered that the contractors should be avoiding those areas, and we will address it with the team.

Michael Kleen addressed the board on the letter the was sent to the board on October 9th. Kleen stated that he did not write the letter, but the employee took the boards unwillingness to respond to the anonymous letter negatively, feeling that the lack of response means that the employees of the park do not matter, and their concerns are not being addressed. Kleen added that the park has a ½ cent sales tax on the ballot but if employees are not happy, they will tell their friends and relatives that it is not a fun place to work. Commissioners Kirkhammer and Hammer reported that they had not received the letter and Kleen provided copies to the commissioners and added that the website had not been updated. Kleen added that this employee was hoping things would be addressed at the October 17th meeting. Kleen added that he feels very supported, but others feel they are not supported and being told to "shut up" and do their job. Commissioner Hammer asked how we are supposed to respond if we do not know who they are, and Kleen responded that he understands but it was brought up by Commissioner Schmitt and President Olson and to was not entered into the record. Kleen added that it was glossed over and no asked for it, which is what brought it to my attention, and I requested it. Kleen added that the employee feels shut down, afraid to talk, and they had questions and were told to ignore it and go about doing their own job. Commissioner Schmitt asked if the comments made by himself, and President Olson were to shut up and Kleen answered yes. Commissioner Schmitt added how is he supposed to respond to an anonymous letter and add that he said he will sit down with any employee that wants to meet face to face. Commissioner Schmitt added that if you go back to the minutes, you will see that I stated if you

want to talk, I will talk to anybody. Kleen responded that he listened to the meeting, but the minutes were not available. Kleen added that we have a ½ cent sales tax and I am for it but if we have an unhappy staff they will talk badly, and we want the staff on your side. Commissioner Kirkhammer asked if the employee is willing to talk and Kleen added that he did not think so. Commissioner Hammer added that he is not sure what this employee is asking the board to do and Kleen added that he thinks the employee is just asking for someone to listen. Kleen added that the employee feels the terminations came out of left field and when they had questions they were told to shut up and move on. Kleen also added that what the employee hears may be different than what was said, and we need to seek out the employee's opinions. Kleen finished by stating he loves his job and has had no issues with the executive staff but there is a part of the staff who are upset and maybe someone should listen.

Motion by Hammer, second by Hovda to approve the minutes from the October 15th Minot Park District Board meeting and the November 7th and November 12th Special Meetings. Motion Carried

Motion by Hovda, second by Schmitt to approve bills in the amount of \$1,577,836.20. On roll call, all members voted yes.

Motion by Hammer, second by Hovda to approve salaries in the amount of \$347,019.58 On roll call, all members voted yes.

Department Head Reports

Director of Finance, Calyn Beckman reported that the new credit card readers are starting to be installed, and everything seems to be working correct, adding that it should be completed by the end of the month. Beckman added that he is also beginning to prepare for year end.

Director of Operations, Jarrod Olson reported that the Minot Hot Tots and Honeybees have requested to install additional tabletop seating to Corbett Field and would look for a motion to approve the installation.

Motion by Hovda, second by Schmitt to approve the table seating installation. Motion carried.

Souris Valley Golf Course Superintendent, Cammi Campbell thanked staff for getting her prepared for her new position and was excited for the opportunity.

Roosevelt Park Zoo Director, Logan Wood thanked the Minot Park District for the opportunity as the Zoo Director. Wood reported to the board on a land acknowledgment statement recognizing Roosevelt Park Zoo sits on land held by the Anishinaabe and Assiniboine tribes. Wood added that the acknowledgement will be a positive addition for the AZA accreditation process and falls in line with the AZA inclusivity policies. Executive Director DesLauriers added that this also falls in line with the conservation efforts made by the Roosevelt Park Zoo.

Motion by Hammer, second by Schmitt to pass the land acknowledgement at the Roosevelt Park Zoo. Motion carried.

MAYSA Arena Manager, Bob Gillen reported that Team USA has selected Minot to host their training camp. Gillen also reported that the MAYSA group, Hockey Boosters and Prairie Grit have all agreed to partner to complete projects at the MAYSA with a total amount of about \$25,000.

Director of Operations, Jarrod Olson reported that the maintenance staff is currently working on snow removal and thanked the maintenance staff for all their hard work during the transition. Olson added that a job offer has been made for the Maintenance Superintendent position and an announcement will be made next week.

Horticulturist, Shannon Paul congratulated Cammi Campbell and Logan Wood on their new positions and added that her assistant position has been listed with a close date in early January.

Head Forester, Troy Regstad reported that he has submitted the application for Tree City USA and if awarded it will be our 33rd year.

Adult Recreation Manager, Tom Landsiedel thanked staff for their work during the Rodeo, volleyball tournaments and YFC events over the past few weeks. Landsiedel added that the rodeo event was a success, and the youth basketball program has begun.

Youth Recreation Manager, Ann Nesheim reported that she is working on winter programming, getting the outdoor rinks ready and placed the Santa mail boxes out for letters.

Tennis Pro, Mark White reported that the fall leagues are going well and have another 4 weeks remaining. White added that the high school teams are also using the facility for practice. Commissioner Schmitt asked how the new pass structure was working and White answered that it is going well, and he has been getting more youth involved in the programs.

Old Business

Director of Operations, Jarrod Olson updated the board on the progress of the plan for the Roosevelt Park Pool, adding that final plans will be brought to the December meeting and will be presented by Jay Kleven. Olson added that if approved, we will go out for bid from December 20 – January 6th and the results will be brought to the January 21st meeting. Olson reported that there will be an alternate option for the timeline of the completion of work but both options will allow for the operation of the pool in 2025 and reopen in 2026. Commissioner Schmitt asked if we could look at an early construction start timeline, and Olson answered that equipment lead time is too long to start early.

Pete Hankla, Park District Attorney reported to the board that a provision was added to the ordinance that was approved by the City Council to prevent a termination of the sale tax collection during the term of the bonding for the turf building project. Hankla added that the provision was added at the suggestion of City Finance Director Dave Lakefield to allow for easier financing. Executive Director, Elly DesLauriers added that the election date was approved by the City for June 10th but that date will not work for the county, adding that the county approved June 3 but we will need to make an amendment to the ordinance with the new date. Commissioner Hovda asked if there was any change made to the 5-year cap on the property tax, Hankla answered that it was not changed and as currently written that cap will be removed, and the board can evaluate how to proceed. Commissioner Hammer added that the 5-year sunset seems to be an issue and maybe we should discuss extending it either as the board or the committee may want to meet again. Commissioner Schmitt added that we will need to return to City

Council to amend the date and would rather not return a third time if we decide to adjust the mill cap. Commissioner Schmitt asked if we could make a motion to adjust both the date and cap to 20 years today to go back to the city and Hankla answered that yes both could be acted on today. Commissioner Hovda added that he feels a 20-year cap is more transparent and removes questions from the community. DesLauriers added that we will not know the future, but we are hoping to lower property tax more after 5 years with the cap removed, adding that we will move at the speed the board wants to move but the quicker we get accurate information to the public the better.

Motion by Schmitt, second by Hammer to amend the ½ cent sales tax ordinance to reflect a June 3rd election date, extend the property tax cap from 5 years to 20 and accept the changes made to the ordinance. Commissioner Schmitt added that after listening to the City council meeting moving the cap from 5 to 20 years will give the public a better feeling about this plan. Commissioner Hovda added that with Commissioners Hammer and Schmitt working on the committee, he would agree with this change. Commissioner Hammer added that the cap has become a topic of conversation and making this change will send a message to the voters that we are in this for the long haul and will not be double dipping. On roll call, all members voted yes.

Alcohol Permits

Motion by Hammer, second by Hovda to approve the administratively approved alcohol permits. Motion carried.

Director's Report

Executive Director, Elly DesLauriers reported that she has been working on the ½ cent sales tax plan as well as conducting interviews for the new department heads. DesLauriers thanked Jarrod Olson for all the additional work he has taken on with the transitions at the Roosevelt Park Zoo and Maintenance department. DesLauriers added that she will begin scheduling presentations to groups on the sales tax plan and to let her know of any groups that would be willing to hear our plan. DesLauriers addressed the employee letter that was sent to the board and that her door is always open if anyone needs to talk.

Commissioners Reports

Commissioner Schmitt welcomed the new department heads, Logan Wood and Cammi Campbell.

Commissioner Hammer reported that the rodeo was a great event, and the facility looked great.

Commissioner Hovda welcomed Cammi Campbell and Logan Wood and was proud that the new department heads came from within the organization.

Commissioner Kirkhammer also welcomed Cammi Campbell and Logan Wood, adding she hopes you succeed, and we are happy to have you.

Motion by Schmitt, second by Hammer to adjourn the meeting. Motion carried.

Perry Olson, President

Calyn Beckman, Clerk

Minot Park District

Balance Sheet

11/30/2024

		Total Governmental Funds
Assets		
Current Assets		
Cash and Cash Equivalents		
**-1000-90	First International - Operating	\$756,546.73
10-1005-90	Bremer Checking	\$3,093.37
10-1009-90	First Western-Money Market	\$765,545.29
10-1010-90	GEM Savings Account	\$20,070.24
10-1011-90	Bremer Money Market	\$10,280.72
10-1013-90	1st International Savings Acct	\$8,081,295.70
10-1014-90	First International-Tournament	\$1,170.40
Total		\$9,638,002.45
Restricted Assets		
Foundation Cash and Cash Equivalents		
98-1015-98	Minot Park Foundation - 1st International	\$3,036,837.81
98-1016-98	Minot Park Foundation - Contra	(\$1,563,610.71)
Total		\$1,473,227.10
Foundation Investments		
98-1600-98	Minot Park Foundation - Investments	\$1,396,402.26
98-1601-98	Minot Park Foundation - Unrealized G/L	\$167,208.45
Total		\$1,563,610.71
Total		\$3,036,837.81
Total Assets		\$12,674,840.26

Liabilities		
Current Liabilities		
Accounts Payable		
**-2000-90	Accounts Payable	\$402,696.82
10-2040-90	RecTrac Customer Balance	\$840.50
10-2045-90	RecTrac - Gift Certificates	\$3,823.75
Total		\$407,361.07
Accrued Payroll Taxes and Other Withholding		
10-2029-90	Pension Costs Withheld	\$60.97
10-2038-90	BC/BS Payable	\$43,460.20
10-2039-90	Aflac Payable	\$831.16
10-2042-90	Voluntary Benefits	\$4,218.25
10-2200-90	Sales Tax Payable	\$518.88

Minot Park District Balance Sheet

11/30/2024

		Total Governmental Funds
Total		\$49,089.46
Due to Other Funds		
**-2999-90	Due to Other Funds	\$0.00
Total		\$0.00
Total		\$456,450.53
Total Liabilities		\$456,450.53
Fund Balance		
98-3010-98	Minot Park District Foundation	\$3,036,837.81
20-3020-90	Debt Service	\$434,974.16
30-3025-90	Capital Projects	\$2,588,415.48
10-3030-90	Unrestricted	\$6,158,162.28
Total Fund Balance		\$12,218,389.73

Minot Park District

Statement of Revenues and Expenditures

11/30/2024

Revenues	<u>Total Governmental Funds</u>
Tax Revenue	
-4000- Property Tax Revenue	\$10,975,254.61
Total	<u>\$10,975,254.61</u>
Debt Proceeds	
-4500- Bond Proceeds	\$3,910,204.97
10-4501-90 Bond Premium (Discount)	\$64,214.55
Total	<u>\$3,974,419.52</u>
Operational Revenue	
Park Revenue	
10-4081-01 Interest	\$106,984.48
-4083- Rental of Facilities	\$74,054.00
10-4084-05 Roosevelt Pool-Taxable	\$90,043.37
10-4085-05 Roosevelt Pool-N/T	\$3,165.00
10-4086-11 Pay Zoo-Taxable	\$820.65
10-4087-03 Pay Zoo-N/T	\$534,436.97
10-4088-09 Golf Revenue-SVGC	\$614,077.86
10-4089-09 Cart Revenue-SVGC	\$229,784.81
-4091- Other Receipts	\$17,669.83
10-4093-17 Ice Arena Income - Taxable	\$53,663.98
10-4094-17 Ice Arena-N/T	\$476,665.60
10-4095-17 Non-Ice Rental	\$51,954.06
10-4096-03 Zoological Society	\$125,000.00
10-4097-13 Wee Links	\$36,181.36
-4098- Concessions	\$85,449.57
10-4101-12 City Forestry	\$235,281.00
10-4102-07 Corbett Field Rental	\$43,322.50
10-4103-06 Hoeven Field Rental	\$45,905.00
10-4104-14 Soccer	\$13,740.00
10-4120-12 Tree Income	\$14,700.00
-4130- Event Income	\$5,948.41
30-4141-18 Grant Income	\$210,367.00
-4142- Donation Income	\$51,222.50
10-4150-01 Sponsorship Income	\$12,300.00
10-4340-03 Education Income	\$31,486.28
10-4355-07 Rental Property Income	\$6,280.52
Total	<u>\$3,170,504.75</u>
Recreation Revenue	
10-4082-56 Recreation Equipment Rental	\$2,173.00
-4083- Rental of Facilities	\$115,539.70
10-4091-51 Other Receipts	\$77.11
-4098- Concessions	\$182,028.98

Minot Park District

Statement of Revenues and Expenditures

11/30/2024

		Total Governmental Funds
10-4099-56	Souris Golf Scramble	\$8,939.00
30-4142-56	Donation Income	\$20,000.00
10-4150-51	Sponsorship Income	\$2,000.00
10-4300-51	Volleyball Income	\$54,115.00
10-4305-51	Basketball Income	\$28,910.00
10-4310-54	Adult Softball Income	\$124,868.75
10-4315-54	Youth Softball Income	\$2,385.00
10-4317-54	Youth Fast Pitch Softball	\$17,225.00
10-4320-53	Tennis Center Income	\$69,616.78
10-4321-53	Tennis Income - Non-Taxable	\$3,840.00
10-4325-54	Youth Baseball Income	\$4,530.00
10-4330-54	T-Ball Income	\$2,745.00
-4335-	Youth Program Income	\$8,038.00
10-4348-56	Curling Income	\$1,000.00
10-4350-51	Golf Simulator Revenue	\$32,745.29
Total		\$680,776.61
Foundation Revenue		
98-4091-98	Other Receipts	\$431,539.63
Total		\$431,539.63
Total		\$4,282,820.99
Other Income		
98-4080-98	Dividends - Foundation	\$157,581.27
10-4090-01	State Revenue	\$589,853.34
-4400-	Insurance Reimbursement	\$9,730.71
Total		\$757,165.32
Total Revenues		\$19,989,660.44

Expenses

Operation Expenses

Park District Expenses

Salaries and Wages		\$4,728,702.55
Supplies		\$631,936.31
Maintenance		\$548,605.31
Contractual		\$1,326,836.74
Sundry		\$183,009.99
Capital Projects		\$975,860.06
Total		\$8,394,950.96

Recreation Expenses

Salaries and Wages		\$1,287,757.97
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Minot Park District

Statement of Revenues and Expenditures

11/30/2024

		Total Governmental Funds
	Supplies	\$171,604.66
	Maintenance	\$228,908.99
	Contractual	\$200,021.18
	Sundry	\$26,677.79
	Capital Projects	\$1,343,208.96
	Total	\$3,258,179.55
 Total		 \$11,653,130.51
 Other Expense		
	10-6000-18 Attorney	\$29,418.73
	-6020- Cash Short & Long	\$102.86
	-6030- Bond Expenses	\$53,525.12
	10-6045-18 NE "BN" Pathway Lease	\$8,486.13
	-6050- Insurance	\$368,839.05
	-6065- Future Development	\$26,510.05
	10-6070-18 City Band/Council on the Arts	\$5,000.00
	10-6085-18 Grant Match	\$281,274.45
	10-6090-01 Late Fee Expense	\$672.92
	10-6100-01 Service Charges	\$267.34
	10-6103-18 Scholarship	\$220.00
	-6110- Covered Expense	\$7,796.96
	Total	\$782,113.61
 Debt Expense		
	-6200- Debt Principal Payment	\$2,322,201.21
	-6300- Debt Interest Expense	\$563,185.65
	Total	\$2,885,386.86
 Foundation Expense		
	98-5300-98 Buildings & Grounds	\$18,201.75
	98-5905-98 Capital Outlay - Buildings	\$1,427,884.87
	98-5915-98 Capital Outlay - Equipment	\$30,089.00
	98-5920-98 Capital Outlay - Furniture and Fixtures	\$26,365.00
	98-6100-98 Service Charges	\$12,851.79
	Total	\$1,515,392.41
 Total Expenditures		 \$16,836,023.39
 Gains		
	98-9015-98 Unrealized Gain/Loss	\$145,106.15
	Total Gains	\$145,106.15

Minot Park District
Statement of Revenues and Expenditures

11/30/2024

	<u>Total Governmental Funds</u>
BEGINNING FUND BALANCE	\$8,919,646.53
NET SURPLUS/(DEFICIT)	\$3,298,743.20
ENDING FUND BALANCE	<u><u>\$12,218,389.73</u></u>

Minot Park District Project Detail Report

	Expenses	Budget
Revenues		
Bond Proceeds		
2023-03-P1 - Utility Vehicle	\$26,766.00	\$26,766.00
2024-51-P3 - Auditorium Paving - 2024	\$1,069,668.34	\$1,069,668.34
2024-54-P3 - Scheel Complex Paving - 2024	\$203,770.63	\$203,770.63
Total	\$1,300,204.97	\$1,300,204.97
Operational Revenue		
Park Revenue		
2023-02-P3 - 11th and 11th Playground	\$15,000.00	\$15,000.00
Total	\$15,000.00	\$15,000.00
Recreation Revenue		
2024-56-P1 - Event Trailer	\$20,000.00	\$20,000.00
Total	\$20,000.00	\$20,000.00
Total	\$35,000.00	\$35,000.00
Total Revenues	\$1,335,204.97	\$1,335,204.97

Expenses		
Operation Expenses		
Park District Expenses		
Capital Projects		
2020-01-P2 - 2020 - Superfund Site	\$15,387.76	\$15,387.76
2020-03-P3 - 2020 - Penguin Shade St	\$30,000.00	\$30,000.00
2020-03-P4 - 2020 - Landscaping	\$8,000.00	\$8,000.00
2020-09-P2 - 2020 - Interior bathroom	\$4,000.00	\$4,000.00
2021-01-P4 - 2021 - Park Sign replace	\$19,800.00	\$19,800.00
2021-07-P1 - 2021 - Backstop Brick	\$25,000.00	\$25,000.00
2021-07-P2 - 2021 - Dugout renovatic	\$14,375.27	\$14,375.27
2021-17-P5 - 2021 - West Rink Garage	\$6,645.00	\$8,000.00
2022-18-P1 - Outdoor Recreation Area	\$188,145.60	\$188,145.60
2023-01-P2 - Comprehensive Plan	\$595.96	(\$595.96)
2023-02-P3 - 11th and 11th Playgroun	\$71,920.54	\$70,000.00
2023-02-P4 - Roof Improvements	\$7,572.26	\$7,572.26
2023-03-P1 - Utility Vehicle	\$39,314.94	(\$39,314.94)
2023-03-P4 - African Plains Building	\$18,837.54	(\$18,837.54)
2023-05-P1 - Pool Shade Structures	\$12,572.50	\$12,572.50
2023-07-P2 - Backstop Wall - 2023	\$25,000.00	\$25,000.00
2023-08-P1 - Cold Storage Concrete	\$7,867.50	\$7,867.50
2023-09-P1 - Golf Course Restroom -	\$25,501.33	(\$25,501.33)
2023-17-P4 - MAYSA Light Fixtures	\$21,950.00	\$25,000.00
2024-01-P1 - Paytrac	\$9,449.54	(\$9,449.54)
2024-02-P1 - Fiber Replacement - 202	\$7,595.00	\$9,000.00

Minot Park District Project Detail Report

	Expenses	Budget	
2024-02-P2 - Ford F-350	\$63,760.70	\$66,000.00	\$2,239.30
2024-02-P3 - Skidsteer - 2024		\$70,000.00	\$70,000.00
2024-02-P4 - Playground Upgrade - 21	\$2,611.00	\$10,000.00	\$7,389.00
2024-02-P5 - Skidsteer Attachments	\$40,592.17	\$43,000.00	\$2,407.83
2024-02-P6 - Service Body	\$11,232.44	\$11,000.00	(\$232.44)
2024-02-P7 - Bison Trail Parking - 202.	\$309,129.74		(\$309,129.74)
2024-03-P3 - Animal Crates		\$25,000.00	\$25,000.00
2024-03-P4 - Safety Equipment	\$8,669.74	\$14,000.00	\$5,330.26
2024-03-P5 - Zoo Water Line - 2024	\$6,200.00		(\$6,200.00)
2024-05-P1 - Lifeguard Stands		\$8,000.00	\$8,000.00
2024-05-P2 - Chemical Probes	\$3,962.95	\$6,500.00	\$2,537.05
2024-05-P3 - Pool Filtration Upgrades	\$31,612.25		(\$31,612.25)
2024-06-P1 - Backstop Outlets		\$10,000.00	\$10,000.00
2024-07-P1 - Corbett Sound System	\$31,200.00		(\$31,200.00)
2024-07-P2 - Corbett Netting	\$5,871.60		(\$5,871.60)
2024-08-P1 - Cold Storage Concrete -	\$354.30	\$10,000.00	\$9,645.70
2024-12-P1 - Toolcat	\$41,070.87	\$35,000.00	(\$6,070.87)
2024-14-P1 - Facility Improvements	\$16,750.00	\$52,606.00	\$35,856.00
2024-16-P1 - Lot Striping		\$5,000.00	\$5,000.00
2024-17-P1 - Condensing Tower	\$160,837.45	\$110,000.00	(\$50,837.45)
2024-17-P2 - ENGO Fast Ice and Tires		\$18,500.00	\$18,500.00
2024-17-P3 - Zamboni Upgrades		\$12,000.00	\$12,000.00
2024-17-P4 - MAYSA Lights - 2024	\$20,695.00		(\$20,695.00)
2024-21-P1 - Kubota Mower		\$50,000.00	\$50,000.00
2024-21-P2 - Radio City Water Line	\$19,500.00		(\$19,500.00)
Total	\$975,860.06	\$1,026,326.89	\$50,466.83
Total	\$975,860.06	\$1,026,326.89	\$50,466.83
Recreation Expenses			
Capital Projects			
2022-51-P3 - Tables and Chairs - Aud	\$11,352.06	\$13,500.00	\$2,147.94
2023-54-P1 - Scheels Complex Paving	\$6,940.50	\$70,600.00	\$63,659.50
2024-51-P1 - Room Divider - 201		\$7,000.00	\$7,000.00
2024-51-P2 - Angle Broom	\$6,192.44	\$7,600.00	\$1,407.56
2024-51-P3 - Auditorium Paving - 202	\$986,979.34		(\$986,979.34)
2024-53-P1 - Column Padding		\$12,500.00	\$12,500.00
2024-53-P2 - CITC Signage		\$10,000.00	\$10,000.00
2024-54-P1 - Picnic Tables		\$8,000.00	\$8,000.00
2024-54-P2 - Complex Improvements		\$12,500.00	\$12,500.00
2024-54-P3 - Scheel Complex Paving -	\$289,049.63		(\$289,049.63)
2024-56-P1 - Event Trailer	\$42,694.99	\$20,000.00	(\$22,694.99)
2024-56-P2 - Archery Targets		\$5,000.00	\$5,000.00
Total	\$1,343,208.96	\$166,700.00	(\$1,176,508.96)
Total	\$1,343,208.96	\$166,700.00	(\$1,176,508.96)

Minot Park District Project Detail Report

	<u>Expenses</u>	<u>Budget</u>	
Total	\$2,319,069.02	\$1,193,026.89	(\$1,126,042.13)
Total Expenses	\$2,319,069.02	\$1,193,026.89	(\$1,126,042.13)

Vendor name	Invoice number	Invoice date	Account description	Department	Amount	Project Description
City of Minot Utility Billing	434130	10/16/2024	Water	19th Hole	\$95.38	
Montana-Dakota Utilities	22363110002-102824	10/28/2024	Gas Utilities	19th Hole	\$171.54	
				19th Hole Total	\$266.92	
1st International Bank	4701595	11/29/2024	Service Charges	Admin	\$39.99	
Advanced Business Methods	AR1855996	11/22/2024	Copier Lease	Admin	\$98.07	
Arrowhead Ace Hardware	278436	11/30/2024	Late Fee Expense	Admin	\$1.68	
Brite-Way Window Cleaning, Inc.	11/5/2024	11/5/2024	Office Cleaning	Admin	\$28.00	
CardConnect	INV00226018	11/27/2024	Credit Card Processing Fees	Admin	\$25.00	
Dakota Supply Group	S104277350.001	11/25/2024	Late Fee Expense	Admin	\$3.90	
iHeart Media	8822021705	10/31/2024	Promotions	Admin	\$791.78	
iHeart Media	8821910188	9/30/2024	Promotions	Admin	\$732.28	
iHeart Media	8822041735	11/12/2024	Promotions	Admin	\$500.00	
Macs Inc.	1659514261	11/25/2024	Late Fee Expense	Admin	\$10.00	
Morellis Distributing, Inc.	1013379	11/14/2024	Office Supplies	Admin	\$63.00	
NDPHIT	tParkDistrict-112124	11/21/2024	Blue Cross & Life Insurance	Admin	\$6,193.92	
Pitney Bowes	3319936242	11/11/2024	Leases	Admin	\$175.98	
Pitney Bowes Purchase Power	Nov-24	11/25/2024	Postage	Admin	\$457.79	
Pro IT	5374	11/7/2024	Computer Mtce/Programming	Admin	\$19.35	
Pro IT	5619	11/30/2024	Computer Mtce/Programming	Admin	\$448.10	
Scheels	Nov-24	11/14/2024	Awards & Incentives	Admin	\$100.00	
Signs Today, Inc.	17011	8/8/2024	Promotions	Admin	\$274.00	
Workforce Safety & Insurance	0AYVGGUJ7G	11/19/2024	Workers Compensation	Admin	\$470.26	
				Admin Total	\$10,433.10	
Ackerman Estvold Engineering, Inc.	00019929	11/5/2024	Capital Outlay - Improvements	Auditorium	\$1,526.25	Auditorium Paving - 2024
Arrowhead Ace Hardware	62372	11/18/2024	Minor Apparatus	Auditorium	\$37.98	
Circle Sanitation	51847	11/20/2024	Sanitation	Auditorium	\$473.25	
City of Minot Utility Billing	450243	11/21/2024	Water	Auditorium	\$114.14	
City of Minot Utility Billing	450242	11/21/2024	Water	Auditorium	\$504.35	
Colonial Research Chemical Corp.	152794	10/3/2024	Buildings & Grounds	Auditorium	\$634.90	
Dacotah Paper Co.	21225	11/5/2024	Buildings & Grounds	Auditorium	\$1,758.60	
Dakota Supply Group	S104206148.002	11/26/2024	Minor Apparatus	Auditorium	\$246.36	
Dakota Supply Group	S104206148.001	11/1/2024	Minor Apparatus	Auditorium	\$82.12	
Dakota Supply Group	S104206149.001	11/1/2024	Buildings & Grounds	Auditorium	\$218.99	
Earth Recycling, Inc.	16215	11/1/2024	Recycling	Auditorium	\$30.00	
G&P Commercial Sales	62787	11/29/2024	Buildings & Grounds	Auditorium	\$93.30	
Menards	72027	11/6/2024	Buildings & Grounds	Auditorium	\$57.12	
Menards	72115	11/7/2024	Minor Apparatus	Auditorium	\$70.97	
Menards	72979	11/18/2024	Buildings & Grounds	Auditorium	\$64.19	
Montana-Dakota Utilities	22103110007-110524	11/5/2024	Gas Utilities	Auditorium	\$45.54	
Montana-Dakota Utilities	65453726807-110624	11/6/2024	Gas Utilities	Auditorium	\$1,860.37	
Montana-Dakota Utilities	27758398443-111324	11/13/2024	Gas Utilities	Auditorium	\$51.72	
NDPHIT	tParkDistrict-112124	11/21/2024	Blue Cross & Life Insurance	Auditorium	\$3,382.60	
RHI Supply	1415270	11/4/2024	Buildings & Grounds	Auditorium	\$257.70	
Scheels	Nov-24	11/14/2024	Minor Apparatus	Auditorium	\$113.94	
Signs Today, Inc.	17435	11/1/2024	Minor Apparatus	Auditorium	\$735.30	
SRT Communications, Inc.	11398700-112224	11/22/2024	Telephone	Auditorium	\$44.99	

SRT Communications, Inc.	111-115-5726	11/22/2024 Telephone	Auditorium	\$94.94
SRT Communications, Inc.	10862900-112224	11/22/2024 Telephone	Auditorium	\$628.41
Steins, Inc.	948328	11/25/2024 Buildings & Grounds	Auditorium	\$130.74
			Auditorium Total	\$13,258.77
First District Health Unit	tParkDistrict-111324	11/13/2024 Education & Training	Auditorium Concessions	\$215.00
Homesteaders	tParkDistrict-111424	11/14/2024 Concession Supplies	Auditorium Concessions	\$325.19
Homesteaders	tParkDistrict-111124	11/11/2024 Concession Supplies	Auditorium Concessions	\$231.13
Marketplace Food & Drug	tParkDistrict-110424	11/4/2024 Concession Supplies	Auditorium Concessions	\$62.58
Marketplace Food & Drug	0061	11/14/2024 Concession Supplies	Auditorium Concessions	\$71.92
Marketplace Food & Drug	0032F	11/9/2024 Concession Supplies	Auditorium Concessions	\$26.82
Marketplace Food & Drug	0011	11/12/2024 Concession Supplies	Auditorium Concessions	\$5.38
Marketplace-South Broadway	19474	11/30/2024 Concession Supplies	Auditorium Concessions	\$5.38
Morellis Distributing, Inc.	1013077	11/8/2024 Concession Supplies	Auditorium Concessions	\$46.00
Morellis Distributing, Inc.	1013012	11/7/2024 Concession Supplies	Auditorium Concessions	\$87.00
Morellis Distributing, Inc.	1013388	11/13/2024 Concession Supplies	Auditorium Concessions	\$87.00
Morellis Distributing, Inc.	1013050	11/8/2024 Concession Supplies	Auditorium Concessions	\$2,097.50
Morellis Distributing, Inc.	1012826	11/5/2024 Concession Supplies	Auditorium Concessions	\$50.00
NDPHIT	tParkDistrict-112124	11/21/2024 Blue Cross & Life Insurance	Auditorium Concessions	\$2,085.64
Northern Bottling Company	1388411	11/7/2024 Concession Supplies	Auditorium Concessions	\$2,102.82
Northern Bottling Company	1389079	11/21/2024 Concession Supplies	Auditorium Concessions	\$2,893.95
US Foods Inc	3658077	11/6/2024 Concession Supplies	Auditorium Concessions	\$1,067.37
			Auditorium Concessions Total	\$11,460.68
City of Minot Utility Billing	444354	11/7/2024 Water	Corbett	\$151.82
			Corbett Total	\$151.82
Acme Tools-Minot	13612065	11/27/2024 Maintenance Shop Supplies	Equipment	\$49.98
Acme Tools-Minot	13612065	11/27/2024 Minor Apparatus	Equipment	\$249.00
Acme Tools-Minot	13620721	11/29/2024 Maintenance Shop Supplies	Equipment	\$550.50
Acme Tools-Minot	13490847	11/5/2024 Equipment	Equipment	\$54.17
Acme Tools-Minot	13581206	11/22/2024 Minor Apparatus	Equipment	\$1,164.24
Acme Tools-Minot	13543859	11/15/2024 Equipment	Equipment	\$29.56
Acme Tools-Minot	13581197	11/22/2024 Maintenance Shop Supplies	Equipment	\$199.98
Acme Tools-Minot	13524307	11/12/2024 Equipment	Equipment	\$71.77
American Truck & Trailer, LLC	36311	11/15/2024 Equipment	Equipment	\$73.17
Cummins NPower LLC	E9-241179030	11/4/2024 Fuel Expense	Equipment	\$38.62
Dakotaland Autoglass, Inc.	1363161-IN	11/1/2024 Motor Vehicles	Equipment	\$285.00
General Trading Company	313190	10/28/2024 Maintenance Shop Supplies	Equipment	\$46.68
General Trading Company	312977	10/16/2024 Equipment	Equipment	\$49.20
Gooseneck Implement	11203109	11/21/2024 Equipment	Equipment	\$20.54
Gooseneck Implement	11204058	11/22/2024 Equipment	Equipment	\$665.94
Gooseneck Implement	11205328	11/26/2024 Equipment	Equipment	\$124.32
Gooseneck Implement	11205320	11/26/2024 Equipment	Equipment	\$250.02
Macs Inc.	D96646	10/23/2024 Maintenance Shop Supplies	Equipment	\$37.94
Minot Auto Supply	5062-961002	11/27/2024 Equipment	Equipment	\$116.82
Minot Auto Supply	5062-960509	11/22/2024 Equipment	Equipment	\$53.04
Minot Auto Supply	5062-960510	11/22/2024 Equipment	Equipment	\$53.04
Minot Auto Supply	5062-960499	11/22/2024 Minor Apparatus	Equipment	\$37.18
Minot Auto Supply	5062-961021	11/27/2024 Equipment	Equipment	\$179.79

Minot Auto Supply	5062-960499	11/22/2024	Motor Vehicles	Equipment	\$43.56
Napa Auto Parts	552093	11/4/2024	Equipment	Equipment	\$10.66
Napa Auto Parts	553967	11/12/2024	Minor Apparatus	Equipment	\$65.23
Napa Auto Parts	555296	11/18/2024	Equipment	Equipment	\$52.47
Napa Auto Parts	553963	11/12/2024	Equipment	Equipment	\$46.12
Napa Auto Parts	553963	11/12/2024	Motor Vehicles	Equipment	\$31.98
NDPHIT	tParkDistrict-112124	11/21/2024	Blue Cross & Life Insurance	Equipment	\$2,671.12
OK Tire Store	147768	11/25/2024	Equipment	Equipment	\$49.12
				Equipment Total	\$7,370.76
Acme Tools-Minot	13493659	11/6/2024	Equipment	Forestry	\$93.92
Acme Tools-Minot	13508204	11/8/2024	Minor Apparatus	Forestry	\$99.99
Acme Tools-Minot	13535218	11/14/2024	Minor Apparatus	Forestry	\$249.00
American Truck & Trailer, LLC	1071	10/2/2024	Equipment	Forestry	\$184.80
Circle Sanitation	51848	11/20/2024	Sanitation	Forestry	\$93.25
Cummins NPower LLC	E9-241078849	10/28/2024	Equipment	Forestry	\$36.22
Cummins NPower LLC	E9-241179021	11/4/2024	Equipment	Forestry	\$66.24
General Trading Company	313218	11/15/2024	Equipment	Forestry	\$49.60
Macs Inc.	D98068	10/30/2024	Equipment	Forestry	\$34.98
Minot Auto Supply	5062-960796	11/26/2024	Equipment	Forestry	\$297.58
Minot Auto Supply	5062-958414	11/4/2024	Equipment	Forestry	\$43.45
Minot Auto Supply	5062-961021	11/27/2024	Equipment	Forestry	\$179.79
Montana-Dakota Utilities	75507254946-111824	11/18/2024	Gas Utilities	Forestry	\$108.35
Napa Auto Parts	552148	11/4/2024	Equipment	Forestry	\$132.54
Napa Auto Parts	552147	11/4/2024	Equipment	Forestry	\$90.43
Napa Auto Parts	554556	11/14/2024	Minor Apparatus	Forestry	\$39.98
Napa Auto Parts	556305	11/21/2024	Equipment	Forestry	\$13.58
NDPHIT	tParkDistrict-112124	11/21/2024	Blue Cross & Life Insurance	Forestry	\$2,734.12
Nelson Auto Center	F550 - 2024	3/11/2024	Forestry Equipment Replacement	Forestry	\$93,823.50
North Country Sportswear	76354	11/19/2024	Uniforms	Forestry	\$256.98
RDO Equipment Co.	P0092407	11/26/2024	Equipment	Forestry	\$1,035.20
RDO Equipment Co.	P0039407	11/12/2024	Equipment	Forestry	\$677.31
Xcel Energy	904600346	11/26/2024	Electric Utilities	Forestry	\$138.72
				Forestry Total	\$100,479.53
Assurity Life Insurance Company	4004398655	11/23/2024	Voluntary Benefits	General	\$275.47
Bremer Bank	Nov-24	11/15/2024	Accrued Expenses	General	\$21,871.43
City of Minot 401 Retirement	11/29/2024	11/29/2024	Pension Costs Withheld	General	\$516.80
City of Minot 401 Retirement	11/29/2024	11/29/2024	Pension Costs Withheld	General	\$551.26
City of Minot 401 Retirement	11/29/2024	11/29/2024	Pension Costs Withheld	General	\$300.86
City of Minot 401 Retirement	11/29/2024	11/29/2024	Pension Costs Withheld	General	\$44.82
City of Minot Pension Plan	11/29/2024	11/29/2024	Pension Costs Withheld	General	\$4,660.29
City of Minot Pension Plan	11/29/2024	11/29/2024	Pension Costs Withheld	General	\$18,562.09
Enerbase	Nov-24	11/30/2024	Accrued Expenses	General	\$5,316.54
NDPERS	11/29/2024	11/29/2024	Pension Costs Withheld	General	\$1,419.00
NDPHIT	tParkDistrict-112124	11/21/2024	BC/BS Payable	General	\$10,740.32
NDPHIT	tParkDistrict-112124	11/21/2024	Voluntary Benefits	General	\$1,707.36
				General Total	\$65,966.24
Acme Tools-Minot	13470247	11/1/2024	Equipment	Golf Course	\$249.00

Acme Tools-Minot	13537913	11/14/2024	Equipment	Golf Course	\$573.97	
Circle Sanitation	51855	11/20/2024	Sanitation	Golf Course	\$78.00	
Gooseneck Implement	11200522	11/14/2024	Equipment	Golf Course	\$19.45	
Gooseneck Implement	11200540	11/14/2024	Equipment	Golf Course	\$32.79	
Menards	72722	11/15/2024	Buildings & Grounds	Golf Course	\$140.44	
Menards	72703	11/15/2024	Minor Apparatus	Golf Course	\$225.23	
Menards	73074	11/19/2024	Minor Apparatus	Golf Course	\$316.85	
MTI Distributing	1456203-00	11/18/2024	Equipment	Golf Course	\$1,572.40	
NDPHIT	tParkDistrict-112124	11/21/2024	Blue Cross & Life Insurance	Golf Course	\$1,296.96	
NDPHIT	tParkDistrict-112124	11/21/2024	Blue Cross & Life Insurance	Golf Course	(\$1,296.57)	
Pro IT	5403	11/13/2024	Minor Apparatus	Golf Course	\$125.00	
Winsupply	096678 01	11/14/2024	Buildings & Grounds	Golf Course	\$783.03	
Winsupply	096692-01	11/14/2024	Buildings & Grounds	Golf Course	\$116.18	
Xcel Energy	903492852	11/19/2024	Electric Utilities	Golf Course	\$34.25	
				Golf Course Total	\$4,266.98	
Xcel Energy	901947298	11/7/2024	Electric Utilities	Hoeven	\$296.46	
				Hoeven Total	\$296.46	
A-1 Evans Septic Tank Service	120372	11/30/2024	Sanitation	Horticulture	\$45.00	
A-1 Evans Septic Tank Service	120370	11/30/2024	Sanitation	Horticulture	\$110.00	
Circle Sanitation	51849	11/20/2024	Sanitation	Horticulture	\$376.00	
City of Minot Utility Billing	456018	11/27/2024	Water	Horticulture	\$36.30	
Krueger Wholesale Florist	372516002	11/20/2024	Botanical	Horticulture	\$970.50	
Lowe's Garden Center & Floral	30249	11/12/2024	Botanical	Horticulture	\$28.66	
Menards	72470	11/12/2024	Minor Apparatus	Horticulture	\$158.76	
Menards	72635	11/14/2024	Minor Apparatus	Horticulture	\$230.07	
Menards	73240	11/21/2024	Minor Apparatus	Horticulture	\$268.39	
Montana-Dakota Utilities	9601587239-112524	11/25/2024	Gas Utilities	Horticulture	\$420.01	
Montana-Dakota Utilities	76524110004-111824	11/18/2024	Gas Utilities	Horticulture	\$404.17	
Morellis Distributing, Inc.	1012737	11/4/2024	Cleaning Supplies	Horticulture	\$396.00	
NDPHIT	tParkDistrict-112124	11/21/2024	Blue Cross & Life Insurance	Horticulture	\$2,085.64	
Wilbur Ellis Company	16885672	11/19/2024	Chemicals	Horticulture	\$588.00	
Xcel Energy	904105780	11/22/2024	Electric Utilities	Horticulture	\$378.46	
				Horticulture Total	\$6,495.96	
A-1 Evans Septic Tank Service	120373	11/30/2024	Sanitation	Maintenance	\$220.00	
A-1 Evans Septic Tank Service	120371	11/30/2024	Sanitation	Maintenance	\$220.00	
A-1 Evans Septic Tank Service	120369	11/30/2024	Sanitation	Maintenance	\$110.00	
Acme Tools-Minot	13605648	11/26/2024	Minor Apparatus	Maintenance	\$19.97	
Circle Sanitation	51850	11/20/2024	Sanitation	Maintenance	\$136.00	
City of Minot Utility Billing	444819	11/14/2024	Water	Maintenance	\$58.70	
Grosche Electric Inc	6759	11/11/2024	Buildings & Grounds	Maintenance	\$376.17	
Houston Engineering, Inc.	73671	11/11/2024	Capital Outlay - Improvements	Maintenance	\$1,657.33	Bison Trail Parking - 2024
Macs Inc.	E01832	11/21/2024	Minor Apparatus	Maintenance	\$37.99	
Macs Inc.	E01312	11/18/2024	Buildings & Grounds	Maintenance	\$26.97	
Menards	72995	11/18/2024	Buildings & Grounds	Maintenance	\$57.90	
Montana-Dakota Utilities	86524110003-111824	11/18/2024	Gas Utilities	Maintenance	\$118.26	
NDPHIT	tParkDistrict-112124	11/21/2024	Blue Cross & Life Insurance	Maintenance	\$8,279.56	
North Prairie Regional Water District	046161200100-112524	11/25/2024	Water	Maintenance	\$118.00	

RHI Supply	1411922-1	10/25/2024	Buildings & Grounds	Maintenance	\$931.49
SRT Communications, Inc.	11810100-112224	11/22/2024	Telephone	Maintenance	\$49.95
Verendrye Electric Cooperative	4457301-110524	11/5/2024	Electric Utilities	Maintenance	\$555.54
Xcel Energy	904578531	11/26/2024	Telephone	Maintenance	\$100.58
Xcel Energy	901951064	11/7/2024	Electric Utilities	Maintenance	\$79.68
Xcel Energy	902413429	11/11/2024	Electric Utilities	Maintenance	\$29.07
Xcel Energy	902791903	11/13/2024	Electric Utilities	Maintenance	\$1,065.24
				Maintenance Total	\$14,248.40
Batteries & Bulbs	P77293097	10/31/2024	Minor Apparatus	MAYSA	\$19.45
Big Hill Services, Ltd.	34472	11/7/2024	Equipment	MAYSA	\$2,723.23
Big Hill Services, Ltd.	34546	11/22/2024	Equipment	MAYSA	\$37.98
Border States Industries Inc	929404487	11/13/2024	Buildings & Grounds	MAYSA	\$292.35
Cimco Refrigeration	90947239	11/19/2024	Cimco Maintenance	MAYSA	\$1,359.09
Circle Sanitation	51851	11/20/2024	Sanitation	MAYSA	\$812.50
City of Minot Utility Billing	453042	11/21/2024	Water	MAYSA	\$1,739.87
City of Minot Utility Billing	452499	11/21/2024	Water	MAYSA	\$2,690.27
Colonial Research Chemical Corp.	152994	11/25/2024	Minor Apparatus	MAYSA	\$552.40
Dakota Fire Extinguishers, Inc.	83079	11/11/2024	Simplex Maintenance	MAYSA	\$546.90
Drews Auto Body	10/6/2024	10/6/2024	Minor Apparatus	MAYSA	\$3,000.00
Gefroh Electric, Inc.	15400	11/1/2024	Buildings & Grounds	MAYSA	\$337.50
Hawkins, Inc.	6915618	11/15/2024	Ice Maintenance	MAYSA	\$50.00
Jorson and Carlson Co	0737652	11/13/2024	Blade Sharpening	MAYSA	\$156.00
Menards	72749	11/15/2024	Buildings & Grounds	MAYSA	\$179.57
Menards	72024	11/6/2024	Minor Apparatus	MAYSA	\$295.26
Midcontinent Communications	1.2165E+13	11/23/2024	Cable TV	MAYSA	\$147.64
MidStates Wireless	206003725-1	11/12/2024	Safety Equipment	MAYSA	\$132.84
MidStates Wireless	206003704-1	11/13/2024	Buildings & Grounds	MAYSA	\$135.00
Montana-Dakota Utilities	05002310000-111324	11/13/2024	Gas Utilities	MAYSA	\$2,509.46
Montana-Dakota Utilities	96962847016-111324	11/13/2024	Gas Utilities	MAYSA	\$404.77
Morellis Distributing, Inc.	1013078	11/8/2024	Cleaning Supplies	MAYSA	\$457.50
Morellis Distributing, Inc.	1013309	11/14/2024	Ice Maintenance	MAYSA	\$150.00
Morellis Distributing, Inc.	1013305	11/14/2024	Cleaning Supplies	MAYSA	\$2,680.00
Morellis Distributing, Inc.	1013698	11/21/2024	Cleaning Supplies	MAYSA	\$244.00
NDPHIT	tParkDistrict-112124	11/21/2024	Blue Cross & Life Insurance	MAYSA	\$5,976.52
R & R Products, Inc.	CD 2966115	10/22/2024	Minor Apparatus	MAYSA	\$497.70
R & R Specialties of Wisconsin, Inc	0083692-IN	11/15/2024	Equipment	MAYSA	\$598.20
RFS, LLC	23412-1	11/4/2024	Simplex Maintenance	MAYSA	\$625.00
RHI Supply	1420895	11/19/2024	Buildings & Grounds	MAYSA	\$824.27
RHI Supply	1422372	11/22/2024	Buildings & Grounds	MAYSA	\$121.59
Speedee Delivery Service, Inc.	1073565	10/23/2024	Blade Sharpening	MAYSA	\$81.47
Speedee Delivery Service, Inc.	1136246	11/9/2024	Blade Sharpening	MAYSA	\$416.64
SRT Communications, Inc.	10228700-112224	11/22/2024	Telephone	MAYSA	\$35.47
SRT Communications, Inc.	2720300-112224	11/22/2024	Telephone	MAYSA	\$679.88
Steins, Inc.	947931	11/19/2024	Minor Apparatus	MAYSA	\$260.15
Superior Cleaning Service, Inc.	7060	11/30/2024	Contract Labor	MAYSA	\$5,400.00
Vestis	2550399414	11/11/2024	Minor Apparatus	MAYSA	\$210.36
Vestis	2550405397	11/25/2024	Minor Apparatus	MAYSA	\$182.83

Wilbur Ellis Company	16885671	11/19/2024	Buildings & Grounds	MAYSA	\$588.00	
Xcel Energy	902125775	11/8/2024	Electric Utilities	MAYSA	\$24,913.09	
				MAYSA Total	\$63,064.75	
A-1 Evans Septic Tank Service	120377	11/30/2024	Sanitation	Oak Park	\$220.00	
Circle Sanitation	51852	11/20/2024	Sanitation	Oak Park	\$379.50	
City of Minot Utility Billing	447238	11/14/2024	Water	Oak Park	\$74.54	
Gefroh Electric, Inc.	15401	11/1/2024	Buildings & Grounds	Oak Park	\$956.50	
Menards	72664	11/14/2024	Buildings & Grounds	Oak Park	\$85.79	
Menards	72705	11/15/2024	Buildings & Grounds	Oak Park	\$29.93	
Montana-Dakota Utilities	78323110003-110524	11/5/2024	Gas Utilities	Oak Park	\$41.32	
Montana-Dakota Utilities	31822822685-110524	11/5/2024	Gas Utilities	Oak Park	\$25.38	
Xcel Energy	904347651	11/25/2024	Electric Utilities	Oak Park	\$525.58	
Xcel Energy	903007626	11/14/2024	Electric Utilities	Oak Park	\$19.22	
				Oak Park Total	\$2,357.76	
First Western Insurance	183610	11/8/2024	Insurance	Other Expenditures	\$4,532.96	
First Western Insurance	183612	11/8/2024	Insurance	Other Expenditures	\$3,144.08	
First Western Insurance	Invoice183611	11/8/2024	Insurance	Other Expenditures	\$4,532.96	
McGee, Hankla, Backes, & Dobrovolny PC	Nov-24	11/8/2024	Attorney	Other Expenditures	\$3,285.00	
US Bank	7549547	11/25/2024	Bond Expenses	Other Expenditures	\$550.00	
				Other Expenditures Total	\$16,045.00	
Circle Sanitation	46810	10/20/2024	Sanitation	Pro Shop	\$189.75	
Circle Sanitation	51856	11/20/2024	Sanitation	Pro Shop	\$189.75	
City of Minot Treasurers Office	20429	10/2/2024	Alarm Service	Pro Shop	\$50.00	
City of Minot Treasurers Office	20120	9/5/2024	Alarm Service	Pro Shop	\$50.00	
City of Minot Treasurers Office	19750	8/5/2024	Alarm Service	Pro Shop	\$100.00	
City of Minot Treasurers Office	19758	8/5/2024	Alarm Service	Pro Shop	\$100.00	
City of Minot Treasurers Office	19250	7/2/2024	Alarm Service	Pro Shop	\$50.00	
Landsiedels Heating and Air Conditioning Inc	12463	10/26/2024	Buildings & Grounds	Pro Shop	\$3,545.00	
NDPHIT	tParkDistrict-112124	11/21/2024	Blue Cross & Life Insurance	Pro Shop	\$648.48	
ProTech Integrations LLC	16495	10/23/2024	Alarm Service	Pro Shop	\$149.00	
SRT Communications, Inc.	2724100N-102224	10/22/2024	Telephone	Pro Shop	\$100.40	
				Pro Shop Total	\$5,172.38	
A-1 Evans Septic Tank Service	120375	11/30/2024	Sanitation	Radio City	\$220.00	
				Radio City Total	\$220.00	
All American Trophies & Screen Printing	129332	5/8/2024	Aflac Tournament Expense	Recreation Admin	\$787.75	
Menards	72050	11/6/2024	Buildings & Grounds	Recreation Admin	\$8.99	
Menards	73000	11/18/2024	Buildings & Grounds	Recreation Admin	\$245.06	
Montana-Dakota Utilities	15062294465-111324	11/13/2024	Gas Utilities	Recreation Admin	\$26.29	
NDPHIT	tParkDistrict-112124	11/21/2024	Blue Cross & Life Insurance	Recreation Admin	\$3,745.44	
Walmart	2.14311E+14	11/5/2024	Promotions	Recreation Admin	\$90.82	
Walmart	9.94311E+14	11/13/2024	Promotions	Recreation Admin	\$48.88	
Walmart	4.31801E+11	11/13/2024	Promotions	Recreation Admin	\$135.30	
				Recreation Admin Total	\$5,088.53	
Advanced Engineering and Environmental	99002	11/12/2024	Capital Outlay - Improvements	Roosevelt Pool	\$23,546.40	Pool Filtration Upgrades
Fastenal Company	NDMIN253901	10/4/2024	Buildings & Grounds	Roosevelt Pool	\$104.00	
Hawkins, Inc.	6915617	11/15/2024	Chemicals	Roosevelt Pool	\$20.00	
Kemper Construction	311	11/27/2024	Capital Outlay - Improvements	Roosevelt Pool	\$167.50	Pool Filtration Upgrades

Montana-Dakota Utilities	56510560685-111324	11/13/2024	Gas Utilities	Roosevelt Pool	\$74.65	
Xcel Energy	902791903	11/13/2024	Electric Utilities	Roosevelt Pool	\$45.56	
Xcel Energy	902791903	11/13/2024	Electric Utilities	Roosevelt Pool	\$17.44	
				Roosevelt Pool Total	\$23,975.55	
Circle Sanitation	51854	11/20/2024	Sanitation	SHA	\$144.75	
City of Minot Utility Billing	450505	11/21/2024	Water	SHA	\$166.49	
Menards	72704	11/15/2024	Buildings & Grounds	SHA	\$119.39	
				SHA Total	\$430.63	
A-1 Evans Septic Tank Service	120374	11/30/2024	Sanitation	Soccer Complex	\$220.00	
City of Minot Utility Billing	448863	11/14/2024	Water	Soccer Complex	\$603.35	
				Soccer Complex Total	\$823.35	
Ackerman Estvold Engineering, Inc.	00019928	11/5/2024	Capital Outlay - Improvements	Softball Complex	\$1,063.75	Scheel Complex Paving - 2024
Connole & Somerville Plumbing, Heating	37489	11/10/2024	Buildings & Grounds	Softball Complex	\$110.00	
Gefroh Electric, Inc.	15399	11/1/2024	Buildings & Grounds	Softball Complex	\$6,695.00	
Gefroh Electric, Inc.	15398	11/1/2024	Buildings & Grounds	Softball Complex	\$370.00	
				Softball Complex Total	\$8,238.75	
Montana-Dakota Utilities	96143110003-110524	11/5/2024	Gas Utilities	Tennis Center	\$108.31	
NDPHIT	tParkDistrict-112124	11/21/2024	Blue Cross & Life Insurance	Tennis Center	\$1,437.16	
				Tennis Center Total	\$1,545.47	
MTI Distributing	1456203-00	11/18/2024	Buildings & Grounds	Wee Links	\$2,000.00	
				Wee Links Total	\$2,000.00	
Ackerman Estvold Engineering, Inc.	00019980	11/13/2024	Capital Outlay - Buildings	Zoo	\$4,873.55	African Plains Building
Advanced Business Methods	AR1850295	11/1/2024	Copier Lease	Zoo	\$224.05	
American Welding & Gas	0010485898	10/31/2024	Medical Supplies	Zoo	\$132.62	
AVI Systems Inc	89011559	11/14/2024	Alarm Service	Zoo	\$1,500.00	
Circle Sanitation	51853	11/20/2024	Sanitation	Zoo	\$507.00	
City of Minot Utility Billing	454407	11/27/2024	Water	Zoo	\$549.74	
Dacotah Paper Co.	28405	11/20/2024	Cleaning Supplies	Zoo	\$521.35	
Earth Recycling, Inc.	16215	11/1/2024	Recycling	Zoo	\$90.00	
EverBank	10184473	11/8/2024	Leases	Zoo	\$1,508.73	2021 TAA Radiograph
FedEx	8-674-10796	11/6/2024	Medical Supplies	Zoo	\$12.44	
FedEx	8-680-68271	11/13/2024	Medical Supplies	Zoo	\$12.44	
FedEx	8-695-46252	11/27/2024	Medical Supplies	Zoo	\$127.08	
Gene-os Septic Tank Service	5105	11/13/2024	Sanitation	Zoo	\$135.00	
Gravel Products, Inc	443736	11/13/2024	Buildings & Grounds	Zoo	\$183.88	
Heska Corporation	INV3446857	10/8/2024	Medical Supplies	Zoo	\$365.50	
Heska Corporation	INV3431226	9/4/2024	Medical Supplies	Zoo	\$250.00	
Koala Browse Inc	16239	11/30/2024	Food For Animals	Zoo	\$100.00	
Marketplace Food & Drug	0139	11/8/2024	Zoo Education Program Expense	Zoo	\$1.93	
Menards	71958	11/5/2024	Buildings & Grounds	Zoo	\$9.99	
Menards	73111	11/19/2024	Buildings & Grounds	Zoo	\$74.88	
Menards	73274	11/21/2024	Buildings & Grounds	Zoo	\$165.62	
MidStates Wireless	102013042-1	11/12/2024	Safety Equipment	Zoo	\$640.00	
Minot Park Foundation	11/30/2024	11/30/2024	Foundation Transfer	Zoo	\$185.00	
Mississippi Aquarium	2024.10-2	10/31/2024	Animal Purchase Fund	Zoo	\$121.93	
Montana-Dakota Utilities	79666259613-111324	11/13/2024	Gas Utilities	Zoo	\$271.51	
Montana-Dakota Utilities	75822515344-111324	11/13/2024	Gas Utilities	Zoo	\$52.66	

Montana-Dakota Utilities	05788351459-111424	11/14/2024	Gas Utilities	Zoo	\$26.29
Montana-Dakota Utilities	03456511041-111324	11/13/2024	Gas Utilities	Zoo	\$165.59
Montana-Dakota Utilities	25625047003-111424	11/14/2024	Gas Utilities	Zoo	\$26.59
Montana-Dakota Utilities	80202478527-111324	11/13/2024	Gas Utilities	Zoo	\$95.93
Montana-Dakota Utilities	98283110009-111324	11/13/2024	Gas Utilities	Zoo	\$489.76
Morellis Distributing, Inc.	1013593	11/20/2024	Cleaning Supplies	Zoo	\$231.60
MWI Animal Health	57702412	11/7/2024	Medical Supplies	Zoo	\$34.80
MWI Animal Health	57867443	11/18/2024	Medical Supplies	Zoo	\$262.62
MWI Animal Health	57886961	11/18/2024	Medical Supplies	Zoo	\$256.80
MWI Animal Health	57624265	11/4/2024	Medical Supplies	Zoo	\$617.85
NDPHIT	tParkDistrict-112124	11/21/2024	Blue Cross & Life Insurance	Zoo	\$9,499.32
NDPHIT	tParkDistrict-112124	11/21/2024	Blue Cross & Life Insurance	Zoo	(\$3,212.78)
NDSU Veterinary Diagnostic Lab.	1011734C-112724	11/27/2024	Medical Supplies	Zoo	\$72.00
NDSU Veterinary Diagnostic Lab.	1011734C-110424	11/4/2024	Medical Supplies	Zoo	\$72.00
NDSU Veterinary Diagnostic Lab.	1011734C-110624	11/6/2024	Medical Supplies	Zoo	\$72.00
NDSU Veterinary Diagnostic Lab.	1011734C-111324	11/13/2024	Medical Supplies	Zoo	\$72.00
NDSU Veterinary Diagnostic Lab.	1011734C-112224	11/22/2024	Medical Supplies	Zoo	\$152.00
North Country Mercantile and Equipment	CT131126	11/6/2024	Food For Animals	Zoo	\$1,080.20
North Country Mercantile and Equipment	CT131335	11/11/2024	Food For Animals	Zoo	\$345.65
North Country Mercantile and Equipment	CT131682	11/19/2024	Substrate	Zoo	\$13.50
North Country Mercantile and Equipment	CT131682	11/19/2024	Food For Animals	Zoo	\$763.80
RHI Supply	1423583	11/26/2024	Buildings & Grounds	Zoo	\$137.81
Species 360	502056	11/7/2024	Association Dues	Zoo	\$1,426.86
Steins, Inc.	948166	11/21/2024	Cleaning Supplies	Zoo	\$284.61
Travis Zablotney Farms	142134	11/29/2024	Food For Animals	Zoo	\$8,839.25
US Foods Inc	4219295	11/27/2024	Food For Animals	Zoo	\$1,422.16
US Foods Inc	3844482	11/13/2024	Food For Animals	Zoo	\$1,157.60
Vestis	2550400882	11/13/2024	Mats	Zoo	\$333.39
Xcel Energy	904507500	11/26/2024	Electric Utilities	Zoo	\$16.75
Xcel Energy	904510303	11/26/2024	Electric Utilities	Zoo	\$1,177.77
Xcel Energy	904672575	11/26/2024	Electric Utilities	Zoo	\$585.83
Xcel Energy	904658671	11/26/2024	Electric Utilities	Zoo	\$17.73
Xcel Energy	904570978	11/26/2024	Electric Utilities	Zoo	\$508.77
Xcel Energy	902487351	11/12/2024	Electric Utilities	Zoo	\$31.84
Xcel Energy	902791903	11/13/2024	Electric Utilities	Zoo	\$362.94
Xcel Energy	902791903	11/13/2024	Electric Utilities	Zoo	\$25.32
Xcel Energy	902791903	11/13/2024	Electric Utilities	Zoo	\$97.57
Xcel Energy	904564986	11/26/2024	Electric Utilities	Zoo	\$1,833.93
Xcel Energy	904515004	11/26/2024	Electric Utilities	Zoo	\$204.58
Xcel Energy	904505026	11/26/2024	Electric Utilities	Zoo	\$672.06
				Zoo Total	\$42,891.19
				Grand Total	\$406,548.98

Minot Park District

Bank Register Report - First International - Operating

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Total	Post Date	Status
101014	Accounts Payable	Computer Check	11/22/2024	Aflac	\$0.00	\$2,501.91	(\$2,501.91)	11/22/2024	Outstanding
101015	Accounts Payable	Computer Check	11/22/2024	Blue Cross Blue Shield of North I	\$0.00	\$6,345.01	(\$8,846.92)	11/22/2024	Reconciled
101016	Accounts Payable	Computer Check	11/22/2024	City of Minot Utility Billing	\$0.00	\$2,634.90	(\$11,481.82)	11/22/2024	Outstanding
101017	Accounts Payable	Computer Check	11/22/2024	Color Dynamic	\$0.00	\$800.00	(\$12,281.82)	11/22/2024	Outstanding
101018	Accounts Payable	Computer Check	11/22/2024	General Trading Company	\$0.00	\$193.53	(\$12,475.35)	11/22/2024	Outstanding
101019	Accounts Payable	Computer Check	11/22/2024	Gerdau Ameristeel Box #7742	\$0.00	\$108.50	(\$12,583.85)	11/22/2024	Outstanding
101020	Accounts Payable	Computer Check	11/22/2024	Granite Springs Water & Ice, Inc.	\$0.00	\$15.00	(\$12,598.85)	11/22/2024	Outstanding
101021	Accounts Payable	Computer Check	11/22/2024	Kyllie Fettig	\$0.00	\$50.00	(\$12,648.85)	11/22/2024	Outstanding
101022	Accounts Payable	Computer Check	11/22/2024	Montana-Dakota Utilities	\$0.00	\$59.04	(\$12,707.89)	11/22/2024	Reconciled
101023	Accounts Payable	Computer Check	11/22/2024	North Prairie Regional Water Dis	\$0.00	\$235.31	(\$12,943.20)	11/22/2024	Outstanding
101024	Accounts Payable	Computer Check	11/22/2024	Petty Cash	\$0.00	\$200.00	(\$13,143.20)	11/22/2024	Reconciled
101025	Accounts Payable	Computer Check	11/22/2024	Unum Life Insurance Company o	\$0.00	\$2,647.44	(\$15,790.64)	11/22/2024	Outstanding
101026	Accounts Payable	Computer Check	11/22/2024	US Bank	\$0.00	\$550.00	(\$16,340.64)	11/22/2024	Outstanding
101027	Accounts Payable	Computer Check	11/22/2024	Verendrye Electric Cooperative	\$0.00	\$202.86	(\$16,543.50)	11/22/2024	Reconciled
101028	Accounts Payable	Computer Check	11/22/2024	Westlie Motors	\$0.00	\$52,215.00	(\$68,758.50)	11/22/2024	Outstanding
101029	Accounts Payable	Computer Check	11/22/2024	Winsupply	\$0.00	\$2,655.92	(\$71,414.42)	11/22/2024	Outstanding
101030	Accounts Payable	Computer Check	11/22/2024	Xcel Energy	\$0.00	\$17,012.73	(\$88,427.15)	11/22/2024	Outstanding
101031	Accounts Payable	Computer Check	11/22/2024	Xcel Energy	\$0.00	\$32.87	(\$88,460.02)	11/22/2024	Outstanding
101032	Accounts Payable	Computer Check	11/22/2024	Xerox Corporation	\$0.00	\$194.45	(\$88,654.47)	11/22/2024	Outstanding
11292024	Accounts Payable	Manual Check	11/29/2024	NDPERS	\$0.00	\$43,712.00	(\$132,366.47)	11/29/2024	Outstanding

Summary by Transaction Type

Total Deposits:	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$88,654.47)
Manual Check	(\$43,712.00)
Total Payments:	(\$132,366.47)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$132,366.47)

Pay Statement and Labor Distribution Summary

Run Date: 12/13/2024

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS		GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
Company Code: AM2						Pay Dates Between 11/01/2024 to 11/29/2024
Paid in Department: MPD001-Administration						Pay Dates Between 11/01/2024 to 11/29/2024
Totals For Paid in Department MPD001-Administration:	51,637.18	714.15	9,389.52	6,728.53		61,740.85
	1,350.65	20.70	193.00	55,012.32	61,740.85	0.00
Paid in Department: MPD002-Maintenance						Pay Dates Between 11/01/2024 to 11/29/2024
Totals For Paid in Department MPD002-Maintenance:	55,647.41	234.15	8,707.00	5,069.05		64,588.56
	2,137.25	5.20	315.10	59,519.51	64,588.56	0.00
Paid in Department: MPD003-Roosevelt Park Zoo						Pay Dates Between 11/01/2024 to 11/29/2024
Totals For Paid in Department MPD003-Roosevelt Park Zoo:	76,017.82	470.85	4,702.85	7,654.89		81,191.52
	3,342.83	15.10	189.99	72,130.42	79,785.31	1,406.21
Paid in Department: MPD004-Oak Park						Pay Dates Between 11/01/2024 to 11/29/2024
Totals For Paid in Department MPD004-Oak Park:	3,125.60	0.00	0.00	416.65		3,125.60
	187.66	0.00	0.00	2,708.95	3,125.60	0.00
Paid in Department: MPD005-Roosevelt Pool						Pay Dates Between 11/01/2024 to 11/29/2024
Totals For Paid in Department MPD005-Roosevelt Pool:	300.00	0.00	63.00	29.77		363.00
	15.00	0.00	3.00	333.23	363.00	0.00
Paid in Department: MPD006-Hoeven						Pay Dates Between 11/01/2024 to 11/29/2024
Totals For Paid in Department MPD006-Hoeven:	839.97	0.00	0.00	164.27		839.97
	46.23	0.00	0.00	675.70	839.97	0.00
Paid in Department: MPD007-Corbett						Pay Dates Between 11/01/2024 to 11/29/2024
Totals For Paid in Department MPD007-Corbett:	68.08	0.00	0.00	54.32		68.08
	3.73	0.00	0.00	13.76	68.08	0.00
Paid in Department: MPD009-Souris Valley Golf Course						Pay Dates Between 11/01/2024 to 11/29/2024
Totals For Paid in Department MPD009-Souris Valley Golf Course:	18,618.88	88.84	6,902.79	2,773.75		25,610.51
	657.00	2.60	207.50	22,836.76	25,610.51	0.00
Paid in Department: MPD012-Forestry						Pay Dates Between 11/01/2024 to 11/29/2024
Totals For Paid in Department MPD012-Forestry:	25,823.21	142.28	2,393.90	2,577.89		28,359.39

Pay Statement and Labor Distribution Summary

Run Date: 12/13/2024

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS		GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
	1,039.30	4.50	103.20	25,781.50	28,359.39	0.00
Paid in Department: MPD014-Soccer					Pay Dates Between 11/01/2024 to 11/29/2024	
Totals For Paid in Department MPD014-Soccer:	273.43	0.00	0.00	20.92		273.43
	17.93	0.00	0.00	252.51	273.43	0.00
Paid in Department: MPD015-Horticulture					Pay Dates Between 11/01/2024 to 11/29/2024	
Totals For Paid in Department MPD015-Horticulture:	13,050.68	47.70	823.42	1,669.22		13,921.80
	148.06	1.07	24.30	12,252.58	13,921.80	0.00
Paid in Department: MPD016-Souris Valley Pro Shop					Pay Dates Between 11/01/2024 to 11/29/2024	
Totals For Paid in Department MPD016-Souris Valley Pro Shop:	17,161.75	0.00	338.98	2,006.18		17,500.73
	488.02	0.00	8.00	15,494.55	17,500.73	0.00
Paid in Department: MPD017-MAYSA Arena					Pay Dates Between 11/01/2024 to 11/29/2024	
Totals For Paid in Department MPD017-MAYSA Arena:	59,643.02	1,136.11	3,874.75	6,839.83		64,653.88
	2,496.40	35.71	144.59	57,814.05	64,653.88	0.00
Paid in Department: MPD051-Auditorium					Pay Dates Between 11/01/2024 to 11/29/2024	
Totals For Paid in Department MPD051-Auditorium:	32,491.17	2,794.84	5,361.26	4,145.97		40,647.27
	1,277.14	75.68	192.43	36,501.30	40,647.27	0.00
Paid in Department: MPD052-Auditorium Concessions					Pay Dates Between 11/01/2024 to 11/29/2024	
Totals For Paid in Department MPD052-Auditorium Concessions:	12,377.88	604.32	896.43	1,313.26		13,878.63
	673.12	25.18	32.00	12,565.37	13,878.63	0.00
Paid in Department: MPD053-Tennis					Pay Dates Between 11/01/2024 to 11/29/2024	
Totals For Paid in Department MPD053-Tennis:	16,220.45	17.06	283.89	1,625.57		16,521.40
	500.45	0.65	8.00	14,895.83	16,521.40	0.00
Paid in Department: MPD054-Softball					Pay Dates Between 11/01/2024 to 11/29/2024	
Totals For Paid in Department MPD054-Softball:	7,556.46	661.47	720.00	1,292.59		8,937.93
	471.73	24.49	48.00	7,645.34	8,937.93	0.00
Paid in Department: MPD055-Softball Concessions					Pay Dates Between 11/01/2024 to 11/29/2024	
Totals For Paid in Department MPD055-Softball Concessions:	1,210.73	0.00	0.00	152.63		1,210.73

Pay Statement and Labor Distribution Summary

Run Date: 12/13/2024

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS	GROSS PAY	
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
	75.45	0.00	0.00	1,058.10	1,210.73	0.00
Paid in Department: MPD056-Recreation					Pay Dates Between 11/01/2024 to 11/29/2024	
Totals For Paid in Department MPD056-Recreation:	27,589.49	0.00	4,122.24	3,729.87		31,711.73
	290.59	0.00	103.00	27,981.86	31,711.73	0.00
Totals For Company Code AM2:	419,653.21	6,911.77	48,580.03	48,265.16		475,145.01
	15,218.54	210.88	1,572.11	425,473.64	473,738.80	1,406.21
Report Totals:	419,653.21	6,911.77	48,580.03	48,265.16		475,145.01
	15,218.54	210.88	1,572.11	425,473.64	473,738.80	1,406.21

DIRECTOR OF OPERATIONS

FROM: Jarrod Olson - Director of Operations

RE: December 17, 2024

What I'm working on & updates:

I want to Thank all the Department Heads, Full time and part time staff for all the efforts put in this year. If it wasn't for you, we can't operate what we have. Have a Merry Christmas and Happy New Year.

Projects:

1. African Plains Building- African plains building- passed Inspections, Liner panels Wednesday, Painting this week, Plywood. Evaluating heat transfer from Unit to floor, Ceiling fans. Window installation will take place mid-to-late January

2. MI-7/MI-6 & Zoo Flood Protection-

a. MI-7 D (1) Mattson- Mattson has finished the discovery barn foundation/pad in front of bear. Working through a few logistics for Discovery barn placement. Tentative move for the week of December 16. Discovery barn & new concession will be substantially completed by May 2025. Mattson will begin Camel exhibit late spring 2025.

b. MI-7 Wagner- Pile D outside the zoo bear gate will be worked on immediately following the discovery barn relocation. Pile E located by bongo barn in the SE corner will not be constructed this year. Pile E only requires a couple weeks to settle and will be constructed in 2025.

c. MI-7F- Reviewing Main lawn exhibits-NA Cats, Wolf will be out for bid tentatively early 2025. Reviewing main lawn exhibits - Otter, Bison, Bird of prey & goats. This won't be completed until after the flood wall is complete on the east side of the main lawn.

2025 Projects

1. Roosevelt Pool filtration, piping and heating system replacement project. Weekly design meetings. Jay Kleven will have an update December

Other:

1. 2024 Budget-Carry forward items

2. Annual Staff reviews

3. 2025 USER Group Agreements

4. Start working on 2025 CI RFP/CFB
5. Advertising for open full-time positions
6. Zoo 2025 AZA Accreditation review

Board Action:

Rate Adjustment request

1. Skis and Snowshoes – Current fee is \$7/day changing the fee to \$10/day. Included equipment (Poles & boots)
2. Kayak Daily – Current fee is \$10/day for single or double. Change the fee to \$15/day for single kayaks and \$20/day for double kayaks.
3. Kayaks Weekend - Current fee is \$30 for single. Keep it the same and change the fee for double kayaks to \$40 for the weekend. Included equipment (lifejackets and paddles).

Jarrod Olson-Director of Operation

Respectfully, Jarrod Olson-Director of Operation

GOLF COURSE

December 2024 Report:

- Grinding Reels & Bed knives
- Winter Maintenance
- Cleaning shop & organizing
- Snow Removal
- Inventory
- Meet with Steve for 2025 season
- Chase is split between Golf Course & Maintenance

From: Cammi Campbell Golf Course Superintendent

SV Golf Course N/A

- I am working with Club Car to coordinate a switch out day for our new golf cars.
- We are trying to make a smooth swap out.
- Working with Bismarck on having a spring golf show at the Golf Bubble in Bismarck.
- The plan is to have North Dakota golf courses set up booths to give exposure to their golf courses.
- We would also have a MJGA booth to inform golfers about our summer programs. Also, I have talked to Cammi about MJGA possible purchasing some of our leased equipment to store at the wee links.
- We are exploring putting a container beside the Wee Links Maintenance shop to keep our equipment.
- I will work with Jarrod to make sure we are compliant with city guidelines and make sure it is not an eyesore.

Respectfully submitted: Steve Kottsick

ZOO

- Preparing for AZA Review. We are slated for Accreditation in 2025. AZA Application is due in March. On site inspection June/July and AZA Conference and hearing in September.
- November 29th, Zoo released a Land Acknowledgment statement. We are in the initial conversation phase of potentially partnering with the North Dakota Native Tourism Alliance to see how we can collaborate on future projects.
- Zoo hosted a Christmas at the Zoo event on December 7th- 650 people participated and Zoo was able to raise over 300lbs of perishable food items, toys and winter clothing for children and families in need this holiday season.
- We will be closed Christmas Day but open on New Year's Day.
- Zoo will be hosting a Zoo Year's Eve Event on January 4th & 5th from 5pm-8pm. Come see the Zoo in a new light as the Tiger Trail path through the African Savanna is transformed with lights & luminaries. Special thanks to MPD, Forestry and Horticulture for their help with this event.
- African Plains Building is coming along with an expected opening date sometime in Spring 2025, if all goes according to plan.
- Discovery barn preparation for moving it to the south side of the zoo this month.
- Flood Protection review-MI-7 -updated in Director of Operations report

Submitted by Logan Wood, DVM

MAYSA

- Minot Hockey Boosters have a Bantam B Hockey Tournament scheduled Dec. 13-15
- Minot Hockey Boosters are taking off December 20-29 for the Christmas Break
- MAYSA Movie Skate at the Pepsi Rink on Dec. 22nd at 6:30 pm. For the General Public
- Movie Skate for the Prairie Grit Sled Organization on Dec. 22nd at 5:15 pm at Pepsi Rink
- Minot State Women are on Christmas Break now through January 1st
- MSU- Men are on Christmas Break till December 29th then report back
- Tauros will be on Christmas Break from December 22nd through December 28th
- Starting to get the 2025-26 Master Home Schedule started with Varsity Level Teams
- Working on getting 2024 closed out and preparing to move into the 2025 Budget
- Working with Mr. Lunde on plans for Minot North HS Boys Hockey Program *After Saturday, December 21st we do not have any Varsity Level Games until Friday, January 3rd
- The MAYSA will be closed on Tue. Dec 24th and Wed. Dec. 25th for Christmas Eve & Christmas Day. Working through the vandalism during Varsity Level Games in Pepsi Rink Restrooms
- Merry Christmas to all Park Board Commissioners and Park District Employees!!!

Bob Gillen-MAYSA Arena General Manager

MAINTENANCE

Jarrod Olson-Director of Operations

HORTICULTURE

Shannon Paul-Horticulturist

Clean and sanitize greenhouses.

- Shift up plants into larger pots.
- Inventory chemicals, fertilizer, etc.
- Start organizing files/cleaning office.
- Finish planting designs for 2025.
- Begin Hazardous Chemical Tier II reporting for the state.
- Project list for 2025.
- Submit recertification credits for the associations I belong to.

Submitted by: Shannon Paul

FORESTRY

Troy Regstad-Forester

- Moving snow and sanding as needed.
- Working on winter trims in the SE part of town this year.
- Isaac Perman is leaving us for another job, we have his full-time position advertised.
- Have a catchup meeting with Joel Allen from the North Dakota Forest Service on December 11th.
- Will be trimming some trees for the Discovery Barn move as asked for by Huwe the house mover.
- The North Dakota Forest Service has approved our 2024 Tree City USA application; it now moves on to the Arbor Day Foundation for approval.

ADULT RECREATION

Submitted by Tom Landsiedel

Daily Maintenance/Cleaning of Auditorium

Youth Basketball Leagues Finish on Dec 19th

Set Wedding Reception

Set Multiple Events (See Below)

Set Multiple Birthday Parties

Set Multiple Meetings

Adult Basketball Leagues Started

Auditorium/Auditorium 2 Events:

- Basketball Practices (Rentals)

- Multiple Meetings

- Multiple Birthday Parties
- Cheer Practices
- Minot Park District Youth Basketball League Games
- Minot Park District Adult Basketball League Games
- AWANA
- Girls Shootout on The Prairie Basketball Games
- Minot Park District Nerf Battle
- Surrey Public School Christmas Party
- Veterans Christmas Party
- Second Story Christmas Dance
- ND United Meeting
- Brick Studio Christmas Program
- Food Bank Distribution Place
- Homeless Coalition Christmas Presents Distribution Place

SH Complex Events:

- Waiting On Heating Company to Replace Heating Unit In Women's Bathroom

NH Complex Events:

- NA

Submitted by Tom Landsiedel

YOUTH RECREATION

Ann Neshiem-Youth Recreation

The Minot Fun Zone started at the Auditorium on Tuesday, December 3. It will be held on Tuesdays, Wednesdays, and Thursdays from 9-noon through March 27. We will be having a Christmas Party, with Santa Claus, for the kids on Wednesday, December 18 from 9:30-11:30.

- The Winter volleyball season started December 8. It will run through mid-March. All games will be played at Magic City Campus this year.
- Registration information for the Magic City Volleyball Extravaganza will be available in January. The tournament will be held on March 22 & 23, 2025.
- Girl's 4th and 5th grade basketball information went out to the schools before Thanksgiving. It is due back December 20. The season will start in early January.

The golf simulator has had steady business. We will be looking at some ways to continue to increase business going into the new year.

- Outdoor warming houses at Polaris Park, Roosevelt School, Perkett School, and Municipal Ball Park will open as soon as the ice is ready. Hopefully by mid-December. All rinks have ice skates available for rent.
- Tube rentals will begin at Souris Valley Golf Course as soon as there is enough snow. We will rent them out of the clubhouse from noon-4 on Saturdays and Sundays.
- Staff have been busy going out to some of the Senior Living Centers to make Christmas wreaths. It was very well received and will be an annual event.
- Nikki and Bailey are hosting a Kids Night Out/Parents Night Off event at Souris Valley Golf Course on Friday, December 20 from 5-8pm. They will have board games, crafts, and activities for kids grade K-5.
- They also have several Nerf events planned in the next couple of months.
- We will have a Christmas movie skate at the MAYSA on December 22.
- Staff is also planning a "Light Walk" at the zoo for the first weekend in January.

Ann Neshiem-Youth Recreation

Tennis

1. Dec. update on CITC repairs
2. Heating system repaired for the heat in locker rooms
3. Court 1 – broken net repaired
4. Snow removal – meeting with staff and equipment inventory

5. Monday night – tennis league finishes up next week
6. Wednesday night – pickleball league – Christmas party on Dec. 11
7. Pickleball ball machine came in – putting it together and charging it and did a demonstration
8. Different colored pickleballs for machine to identify machine balls
9. Writing up safety precautions for the use of tennis and pickleball machines
10. New staff working out well – holiday staff schedules
11. The new Winter 2025 registrations are ready
12. Staff Christmas Party next week
13. December 7th – Pickleball Holiday Tournament – fun for everyone
14. H.S. teams practicing going well and more kids buying passes
15. Keeping positive energy flowing and providing a fun, recreational experience at CITC

Submitted by: Marc White

Foundation Meeting
Minot Municipal Auditorium
Room 203
December 17th, 2024
Agenda

Personal Appearances:

Meeting Minutes

Approval of minutes from the November 19th, 2024 Park Foundation Meeting

Approval of Bills as follows:

Rolac Contracting	\$90,886.50
Conservation Reimbursement	\$11,576.66
African Plains Building Reimbursement	\$18,837.54
Golf Course Restroom Reimbursement	\$10,367.10
Corbett Sound System Reimbursement	\$12,500.00
Total:	\$144,167.80

Statement:

New Business:

Other Business:

Minot Park Foundation Meeting

November 19th, 2024

The Minot Park Foundation Board met immediately following the Minot Park Board meeting on November 19th, 2024 in room 203 of the Minot Auditorium.

Members present: Justin Hammer, Cliff Hovda, Chelsea Kirkhammer, and Mike Schmitt. Also present were Elly DesLauriers and Calyn Beckman.

Motion by Schmitt, second by Hovda to approve the minutes from the October 15th Minot Park Foundation Board. Motion Carried.

Motion by Hammer, second by Schmitt to approve the bills in the amount of \$71,135.90. On roll call, all members voted yes.

Motion by Hovda, second by Hammer to adjourn the meeting. Motion carried.

Perry Olson, President

Calyn Beckman, Clerk

PAYMENT APPLICATION

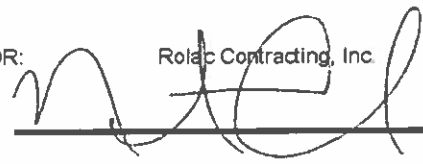
TO: Ackerman-Estvoid 1907 17th St SE Minot, ND 58701	PROJECT: Minot Park District African Plains Exhibit	Application # 006 Period Start 11/1/2024 Period End 11/30/2024 Application Date 12/3/2024 Date of Contract 5/16/2024	Distribution To: <input type="checkbox"/> Owner <input type="checkbox"/> Accounting <input checked="" type="checkbox"/> Architect <input type="checkbox"/> Owner's Rep.
FROM: Rolac Contracting, Inc. PO Box 1872 Minot, ND 58702-1872	OWNER: Minot Park District 420 3rd Ave SW Minot, ND 58701		

CONTRACTORS SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is Attached

1 CONTRACT AMOUNT	\$ 2,707,526.00
2 SUM OF ALL CHANGE ORDERS	\$0.00
3 CURRENT CONTRACT AMOUNT (Line 1 + Line 2)	\$2,707,526.00
4 TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$1,580,181.00
5 RETAINAGE:	
a. 10% of completed work (Columns D+E on Continuation Page)	\$158,018.10
b. 10% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or column I on Continuation Page)	\$158,018.10
6 TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 Minus Line 5 Total)	\$1,422,162.90
7 LESS PREVIOUS PAYMENT APPLICATIONS (Line 6 from Prior Application)	\$ 1,331,276.40
8 PAYMENT DUE	\$90,886.50
9 BALANCE TO COMPLETION (Line 3 Minus Line 6)	\$1,285,363.10

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's cost for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Rolac Contracting, Inc.
 By:  Date: 12/3/2024


Certification Required Not Required

The construction Manager and Architect's signatures below are their assurance to Owner, concerning the payment herein applied for, that: 1. They have inspected the Work represented by this Application, 2. Such work has been completed to the extent indicated in this application, 3. this Application for Payment accurately states the amount of Work completed and payment due therefor, and 4. Construction Manager and Architect know of no reason why payment should not be made.

Certified Amount \$90,886.50 Date: 12/5/24

(If the certified amount is different from the payment due, you should attach an explanation. Initial all figures that are changed to match the certified amount.)

SUMMARY OF CHANGE ORDERS	Additions	Deductions
Total changes approved in previous months	\$0.00	\$0.00
Total changes approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

ARCHITECT: 
 By: _____ Date: 12/5/24

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

Payment application containing Contractor's signature is attached

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D+E+F)		H BALANCE TO COMPLETION (C-G)	I RETAINAGE
			D AMOUNT PREVIOUS PERIODS	E AMOUNT THIS PERIOD		G PERCENT COMPLETE (G/C)			
01	General Conditions	\$ 220,043.00	\$ 152,369.00	\$ 16,915.00		\$ 169,284.00	77%	\$ 50,759.00	\$ 16,928.40
02	Concrete Scope 03A	\$ 199,232.00	\$ 194,008.00	\$ -		\$ 194,008.00	97%	\$ 5,224.00	\$ 19,400.80
03	Masonry Scope 04A	\$ 51,887.00	\$ 51,887.00	\$ -		\$ 51,887.00	100%	\$ -	\$ 5,188.70
04	Steel Supply 05A	\$ 181,224.00	\$ 110,449.00	\$ -		\$ 110,449.00	61%	\$ 70,775.00	\$ 11,044.90
05	Steel Install 05B	\$ 36,310.00	\$ 20,898.00	\$ -		\$ 20,898.00	58%	\$ 15,412.00	\$ 2,089.80
06	Carpentry 06A	\$ 167,798.00	\$ 32,470.00	\$ -		\$ 32,470.00	19%	\$ 135,328.00	\$ 3,247.00
07	Roofing 07A	\$ 13,210.00	\$ -	\$ 13,210.00		\$ 13,210.00	100%	\$ -	\$ 1,321.00
08	Specialty Doors 08A	\$ 53,890.00	\$ 5,389.00	\$ 29,285.00		\$ 34,674.00	64%	\$ 19,216.00	\$ 3,467.40
09	Aluminum/Glazing 08B	\$ 197,100.00	\$ 15,730.00	\$ -		\$ 15,730.00	8%	\$ 181,370.00	\$ 1,573.00
10	Drywall 09A	\$ 24,540.00	\$ -	\$ -		\$ -	0%	\$ 24,540.00	\$ -
11	Painting 09B	\$ 68,900.00	\$ -	\$ -		\$ -	0%	\$ 68,900.00	\$ -
12	Metal Building 13A	\$ 633,510.00	\$ 633,510.00	\$ -		\$ 633,510.00	100%	\$ -	\$ 63,351.00
13	Mechanical 22A	\$ 505,620.00	\$ 57,850.00	\$ 41,575.00		\$ 99,425.00	20%	\$ 406,195.00	\$ 9,942.50
14	Electrical 26A	\$ 159,570.00	\$ 74,966.00	\$ -		\$ 74,966.00	47%	\$ 84,604.00	\$ 7,496.60
15	Earthwork 31A	\$ 100,170.00	\$ 84,320.00	\$ -		\$ 84,320.00	84%	\$ 15,850.00	\$ 8,432.00
16	Utilities 33A	\$ 52,470.00	\$ 45,350.00	\$ -		\$ 45,350.00	86%	\$ 7,120.00	\$ 4,535.00
17	Asphalt Paving	\$ 42,052.00	\$ -	\$ -		\$ -	0%	\$ 42,052.00	\$ -
SUB-TOTALS		\$ 2,707,526.00	\$ 1,479,196.00	\$ 100,985.00	\$ -	\$ 1,580,181.00	58%	\$ 1,127,345.00	\$ 158,018.10

Minot Park District General Ledger Report

Date	Trans.	Journal	Reference	Debit Amount	Credit Amount	Balance	Project Description	
10-5225-03								
Account:	10-5225-03 (Conservation Expense)							
01/01/2024			<i>Account Beginning Balance</i>			\$0.00		
03/13/2024	2224-196	Accounts Payable	Menards-53654	\$33.32				
03/31/2024	2247-152	Accounts Payable	Menards-54920	\$131.21				
05/31/2024	2402-20	Journal Entry	Bremer Reclass - Medici	\$1,000.00				
05/31/2024	2402-78	Journal Entry	Bremer Reclass - Cellular Tracking	\$2,193.50				
07/11/2024	2530-75	Accounts Payable	Lion Recovery Fund-7-11-2024	\$3,000.00				
08/15/2024	2600-49	Journal Entry	Bremer Reclass - Amazon	\$21.26				
08/15/2024	2600-92	Journal Entry	Bremer Reclass - Amazon		\$4.99			
08/28/2024	2587-498	Accounts Payable	REVERSE-Lion Recovery Fund-7-11-2024		\$3,000.00			
09/16/2024	2657-54	Journal Entry	Bremer Reclass - Call2Recycle	\$450.00				
09/16/2024	2657-57	Journal Entry	Bremer Reclass - Lion Recovery	\$3,000.00				
10/09/2024	2669-483	Accounts Payable	Central Florida Zoo-Indigo Snake	\$1,500.00				
10/16/2024	2731-64	Journal Entry	Bremer Reclass - Locken Oil	\$47.45				
10/16/2024	2731-65	Journal Entry	Bremer Reclass - DQ	\$48.20				
10/16/2024	2731-90	Journal Entry	Bremer Reclass - Vistaprint	\$52.65				
10/31/2024	2782-84	Accounts Payable	1st International Ba-Oct 2024	\$576.10				
11/30/2024	2801-113	Journal Entry	Bremer Card - BFF Trip	\$2,527.96				
				\$14,581.65	\$3,004.99			
12/31/2024			<i>Account Net Change</i>			\$11,576.66		
12/31/2024			<i>Account Ending Balance</i>			\$11,576.66		
01/01/2024					<i>Grand Total Beginning Balance</i>	\$0.00		
12/31/2024					<i>Grand Total Net Change</i>	\$11,576.66		
12/31/2024					<i>Grand Total Ending Balance</i>	\$11,576.66		

Reimburse \$11,576.66 to Minot Parks

Minot Park District General Ledger Report

Date	Trans.	Journal	Reference	Debit Amount	Credit Amount	Balance	Project Description
30-5905-03							
Account: 30-5905-03 (Capital Outlay - Buildings)							
01/01/2024						\$0.00	
			<i>Account Beginning Balance</i>				
01/16/2024	2141-283	Accounts Payable	Ackerman Estvold Eng-00018506	\$11,250.00			African Plains Buildi
02/13/2024	2182-153	Accounts Payable	Ackerman Estvold Eng-00018593	\$11,250.00			African Plains Buildi
03/04/2024	2335-54	Accounts Payable	Material Testing Ser-24 0076	\$5,900.00			African Plains Buildi
03/15/2024	2225-84	Accounts Payable	Ackerman Estvold Eng-00018773	\$46,201.55			African Plains Buildi
03/15/2024	2481-250	Accounts Payable	Ackerman Estvold Eng-00018772	\$2,421.28			African Plains Buildi
04/30/2024	2335-494	Accounts Payable	Dakota Fence-151497	\$17,555.00			African Plains Buildi
05/16/2024	2461-545	Accounts Payable	Rolac Contracting, I-Giraffe-1	\$547,580.70			African Plains Buildi
07/10/2024	2481-184	Accounts Payable	Ackerman Estvold Eng-00019349	\$2,030.64			African Plains Buildi
08/12/2024	2587-33	Accounts Payable	Ackerman Estvold Eng-00019507	\$4,061.29			African Plains Buildi
08/29/2024	2599-3	Journal Entry	Admin Cash 8/29/2024		\$644,189.17		African Plains Buildi
09/13/2024	2660-388	Accounts Payable	Ackerman Estvold Eng-00019694	\$2,842.91			African Plains Buildi
11/13/2024	0-38	Accounts Payable	Unposted Accounts Payable Invoice	\$4,873.55			African Plains Buildi
11/30/2024	2802-6	Journal Entry	Incorrect Account	\$7,059.79			African Plains Buildi
				\$663,026.71	\$644,189.17		
12/31/2024			<i>Account Net Change</i>			\$18,837.54	
12/31/2024			<i>Account Ending Balance</i>			\$18,837.54	
30-5925-03							
Account: 30-5925-03 (Capital Outlay - Improvements)							
01/01/2024						\$0.00	
			<i>Account Beginning Balance</i>				
10/11/2024	2732-306	Accounts Payable	Ackerman Estvold Eng-00019844	\$7,059.79			African Plains Buildi
11/30/2024	2802-5	Journal Entry	Incorrect Account		\$7,059.79		African Plains Buildi
				\$7,059.79	\$7,059.79		
12/31/2024			<i>Account Net Change</i>			\$0.00	
12/31/2024			<i>Account Ending Balance</i>			\$0.00	
98-4091-98							
Account: 98-4091-98 (Other Receipts)							
01/01/2024						\$0.00	
			<i>Account Beginning Balance</i>				
09/30/2024	2606-2	Journal Entry	GMZS Contribution		\$22,503.25		African Plains Buildi
11/30/2024	2802-1	Journal Entry	Incorrect Project Code	\$22,503.25			African Plains Buildi
				\$22,503.25	\$22,503.25		
12/31/2024			<i>Account Net Change</i>			\$0.00	
12/31/2024			<i>Account Ending Balance</i>			\$0.00	

Minot Park District General Ledger Report

Date	Trans.	Journal	Reference	Debit Amount	Credit Amount	Balance	Project Description
98-5905-98							
Account: 98-5905-98 (Capital Outlay - Buildings)							
01/01/2024						\$0.00	
			<i>Account Beginning Balance</i>				
09/30/2024	2606-1	Journal Entry	Rolac - 3	\$324,018.00			African Plains Buildi
11/30/2024	2802-3	Journal Entry	Incorrect Project Code		\$324,018.00		African Plains Buildi
				\$324,018.00	\$324,018.00		
12/31/2024						\$0.00	
			<i>Account Net Change</i>				
12/31/2024						\$0.00	
			<i>Account Ending Balance</i>				
01/01/2024					<i>Grand Total Beginning Balance</i>	\$0.00	
12/31/2024					<i>Grand Total Net Change</i>	\$18,837.54	
12/31/2024					<i>Grand Total Ending Balance</i>	\$18,837.54	

Reimburse \$18,837.54 to Minot Parks

Minot Park District General Ledger Report

Date	Trans.	Journal	Reference	Debit Amount	Credit Amount	Balance	Project Description
30-5905-09							
Account: 30-5905-09 (Capital Outlay - Buildings)							
01/01/2024			<i>Account Beginning Balance</i>			\$0.00	
02/20/2024	2198-9	Accounts Payable	CXT Incorporated-90075500	\$9,645.00			Golf Course Restroc
04/10/2024	2356-52	Accounts Payable	Menards-55634	\$8.99			Golf Course Restroc
04/18/2024	2455-429	Accounts Payable	Winsupply-090235- 01	\$1,417.31			Golf Course Restroc
04/23/2024	2356-178	Accounts Payable	Advanced Engineering-94292	\$1,389.00			Golf Course Restroc
04/25/2024	2356-186	Accounts Payable	Dakota Supply Group-S103677883.001	\$74.66			Golf Course Restroc
04/26/2024	2356-275	Accounts Payable	Dakota Supply Group-S103681274.001	\$118.35			Golf Course Restroc
04/26/2024	2542-56	Accounts Payable	Winsupply-090821 01	\$214.54			Golf Course Restroc
04/30/2024	2356-234	Accounts Payable	Dakota Supply Group-S103689595.001	\$103.20			Golf Course Restroc
04/30/2024	2542-311	Accounts Payable	Winsupply-090908 01	\$41.78			Golf Course Restroc
05/02/2024	2455-449	Accounts Payable	Gefroh Electric, Inc-14919	\$10,381.00			Golf Course Restroc
05/03/2024	2356-324	Accounts Payable	Dakota Supply Group-S103699792.001	\$14.53			Golf Course Restroc
05/13/2024	2356-517	Accounts Payable	Winsupply-091290-01	\$44.92			Golf Course Restroc
05/13/2024	2356-527	Accounts Payable	Winsupply-091292-01	\$30.54			Golf Course Restroc
05/14/2024	2455-298	Accounts Payable	Dakota Supply Group-S103727400.001	\$174.67			Golf Course Restroc
05/16/2024	2455-406	Accounts Payable	Souris Valley Ready -119897	\$524.00			Golf Course Restroc
05/31/2024	2402-43	Journal Entry	Bremer Reclass - City of Minot	\$95.00			Golf Course Restroc
06/03/2024	2455-255	Accounts Payable	Dakota Supply Group-S103778325.001	\$279.26			Golf Course Restroc
06/04/2024	2461-185	Accounts Payable	Dakota Supply Group-S103782929.001	\$33.09			Golf Course Restroc
06/04/2024	2461-190	Accounts Payable	Dakota Supply Group-S103781893.001	\$127.60			Golf Course Restroc
06/05/2024	2455-533	Accounts Payable	Menards-59755	\$52.59			Golf Course Restroc
06/05/2024	2461-13	Accounts Payable	Dakota Supply Group-S103778325.002	\$31.45			Golf Course Restroc
06/06/2024	2461-80	Accounts Payable	Dakota Supply Group-S103791601.001	\$65.93			Golf Course Restroc
06/06/2024	2461-82	Accounts Payable	Acme Tools-Minot-12870673	\$68.22			Golf Course Restroc
06/07/2024	2455-583	Accounts Payable	Menards-59919	\$24.45			Golf Course Restroc
06/11/2024	2461-21	Accounts Payable	Dakota Supply Group-S103801448.001	\$44.33			Golf Course Restroc
06/12/2024	2461-31	Accounts Payable	Dakota Supply Group-S103806839.001	\$50.19			Golf Course Restroc
07/25/2024	2542-331	Accounts Payable	Gefroh Electric, Inc-15114	\$372.00			Golf Course Restroc
11/30/2024	2802-8	Journal Entry	Incorrect Account	\$74.73			Golf Course Restroc
				\$25,501.33	\$0.00		
12/31/2024			<i>Account Net Change</i>			\$25,501.33	
12/31/2024			<i>Account Ending Balance</i>			\$25,501.33	
30-5920-02							
Account: 30-5920-02 (Capital Outlay - Furniture and Fixtures)							
01/01/2024			<i>Account Beginning Balance</i>			\$0.00	

Reimburse \$ 10,367.¹⁰ to Minot Parks

Minot Park District General Ledger Report

Date	Trans.	Journal	Reference	Debit Amount	Credit Amount	Balance	Project Description
30-5915-07							
Account: 30-5915-07 (Capital Outlay - Equipment)							
01/01/2024						\$0.00	
			<i>Account Beginning Balance</i>				
04/12/2024	2356-85	Accounts Payable	Gefroh Electric, Inc-14893	\$1,200.00			Corbett Sound Syst
04/18/2024	2356-126	Accounts Payable	Northwest Projector,-24P7793	\$17,278.00			Corbett Sound Syst
06/29/2024	2461-411	Accounts Payable	Northwest Projector,-521252	\$12,722.00			Corbett Sound Syst
				\$31,200.00	\$0.00		
12/31/2024			<i>Account Net Change</i>			\$31,200.00	
12/31/2024			<i>Account Ending Balance</i>			\$31,200.00	
01/01/2024						\$0.00	
							<i>Grand Total Beginning Balance</i>
12/31/2024						\$31,200.00	<i>Grand Total Net Change</i>
12/31/2024						\$31,200.00	<i>Grand Total Ending Balance</i>

Reimburse \$ 12,500 to Minot Parks

Minot Park District Balance Sheet - Foundation

11/30/2024

	Foundation
Assets	
Restricted Assets	
Foundation Cash and Cash Equivalents	
98-1015-98 Minot Park Foundation - 1st International	\$3,036,837.81
98-1016-98 Minot Park Foundation - Contra	(\$1,563,610.71)
Total	\$1,473,227.10
Foundation Investments	
98-1600-98 Minot Park Foundation - Investments	\$1,396,402.26
98-1601-98 Minot Park Foundation - Unrealized G/L	\$167,208.45
Total	\$1,563,610.71
Total	\$3,036,837.81
Total Assets	\$3,036,837.81
Fund Balance	
98-3010-98 Minot Park District Foundation	\$3,036,837.81
Total Fund Balance	\$3,036,837.81
BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS	\$3,818,003.17
NET SURPLUS/(DEFICIT)	(\$781,165.36)
ENDING FUND BALANCE	\$3,036,837.81

Minot Park District

Statement of Revenues and Expenditures - Foundation

11/30/2024

	Foundation
Revenues	
Operational Revenue	
Foundation Revenue	
98-4091-98 Other Receipts	\$431,539.63
Total	\$431,539.63
 Total	 \$431,539.63
 Other Income	
98-4080-98 Dividends - Foundation	\$157,581.27
Total	\$157,581.27
 Total Revenues	 \$589,120.90
 Expenses	
Foundation Expense	
98-5300-98 Buildings & Grounds	\$18,201.75
98-5905-98 Capital Outlay - Buildings	\$1,427,884.87
98-5915-98 Capital Outlay - Equipment	\$30,089.00
98-5920-98 Capital Outlay - Furniture and Fixtures	\$26,365.00
98-6100-98 Service Charges	\$12,851.79
Total	\$1,515,392.41
 Total Expenditures	 \$1,515,392.41
 NET SURPLUS/(DEFICIT) BEFORE GAINS/LOSSES	 (\$926,271.51)
 Gains	
98-9015-98 Unrealized Gain/Loss	\$145,106.15
Total Gains	\$145,106.15
 BEGINNING FUND BALANCE	 \$3,818,003.17
 NET SURPLUS/(DEFICIT)	 (\$781,165.36)
 ENDING FUND BALANCE	 \$3,036,837.81

Minot Park District Project Detail Report

Fund Balance

MPF-001 - Adopt a Lot	\$1,781.31
MPF-002 - BN Trail	\$5,000.00
MPF-003 - Carousel	\$7,012.70
MPF-004 - Community Enrichment Grant	\$1,568.64
MPF-005 - Dog Park	\$800.00
MPF-006 - Festival in the Park	\$22,119.19
MPF-007 - Fitness Trail	\$10,000.00
MPF-008 - Forestry	\$500.00
MPF-009 - Friends of the Souris	\$4,307.62
MPF-010 - Land	\$33,943.41
MPF-011 - Medal of Honor	\$19,335.80
MPF-012 - Outdoor Recreation	\$22,035.00
MPF-013 - Park Dedication	\$130,561.00
MPF-014 - Polaris - Frisbee Golf	\$516.00
MPF-015 - Polaris Park	\$2,065.00
MPF-016 - Radio City	\$1,000.00
MPF-017 - RMR/Base Partnership	\$44,657.45
MPF-018 - Soo Line Engine	\$6,582.00
MPF-019 - Sponsorships	\$4,305.00
MPF-020 - Stonebridge Farms Playground	\$5,593.00
MPF-021 - Trees	\$1,150.00
MPF-022 - Benches	\$2,292.09
MPF-023 - Corbett Field	\$3,425.00
MPF-023-1 - Corbett Field - Northwoods Leagu	\$12,500.00
MPF-025 - Hammond Tennis Courts	\$14,356.14
MPF-025-1 - Hammond Tennis Courts - Mainte	\$7,133.76
MPF-028 - Horticulture	\$727.70
MPF-029 - MAYSA Expansion	\$15,624.27
MPF-031 - MAYSA Ice Resurfacers - Zamboni	\$13,252.54
MPF-032 - MAYSA Scoreboard	(\$84,212.87)
MPF-033 - MAYSA - Sled Hockey	\$939.00
MPF-034 - MAYSA - Water Fountain	\$631.00
MPF-035 - Oak Park - Camp Owetti	\$500.00
MPF-036 - Oak Park - Mommy and Me Swings	\$2,500.00
MPF-037 - Oak Park - Natures Playground	\$5,926.03
MPF-038 - Park Development	\$5,493.56
MPF-039 - Payloader	\$234.32
MPF-040 - Roosevelt Park Pool	\$3,447.34
MPF-041 - SVGC - API Donation	\$2,390.85
MPF-043 - SVGC - Development	\$8,143.48
MPF-044 - Zoo - Animal Purchase	\$52,366.58
MPF-045 - Zoo - Ferret	\$439.93
MPF-046 - Zoo - Childrens Zoo	\$729.43
MPF-047 - Zoo - Education/Enhancements	\$3,270.86

Minot Park District Project Detail Report

MPF-048 - Zoo - Entrance	\$12,057.24
MPF-049 - Zoo - Outreach	\$14,558.71
MPF-050 - Zoo - Raptor Rehab	\$5,000.00
MPF-051 - Zoo - Development	\$30,942.90
MPF-052 - Zoo Signs	\$34,114.63
MPF-053 - Superfund - Disc Golf	\$50,000.00
MPF-054 - Branching Out	\$3,127.86
MPF-055 - Minot Flood Commeration	\$10,895.83
MPF-056 - South Hill Complex Improvements	\$42,553.51
MPF-056-1 - South Hill Complex Turf	\$10,000.00
MPF-057 - Trees for Minot	\$66,998.49
MPF-058 - Monument Maintenance	\$10,000.00
MPF-059 - SVGC - Bathroom	\$10,367.10
MPF-060 - RPZ - Conservation Fund	\$56,494.92
MPF-061 - Ice Skates	\$2,628.97
MPF-063 - Roosevelt Park Pickleball	\$43,480.92
MPF-065 - Zoo Maintenance Fund	\$50,000.00
MPF-066 - Zoo - Giraffe Building	\$1,392,429.32
MPF-067 - Engo Ice Resurfacer	(\$124,100.00)
MPF-068 - Souris Scramble	\$5,837.81
Total Fund Balance	<u>\$2,124,332.34</u>

Revenues

Operational Revenue	
MPF-001 - Adopt a Lot	\$200.00
MPF-013 - Park Dedication	\$12,762.00
MPF-019 - Sponsorships	\$1,500.00
MPF-022 - Benches	\$500.00
MPF-023-1 - Corbett Field - Northwoods Lea	\$12,500.00
MPF-031 - MAYSA Ice Resurfacer - Zamboni	\$4,000.00
MPF-032 - MAYSA Scoreboard	\$25,000.00
MPF-038 - Park Development	\$1,010.00
MPF-051 - Zoo - Development	\$25.00
MPF-056 - South Hill Complex Improvement	\$10,500.00
MPF-056-1 - South Hill Complex Turf	\$5,000.00
MPF-057 - Trees for Minot	\$31,451.70
MPF-060 - RPZ - Conservation Fund	\$17,898.22
MPF-065 - Zoo Maintenance Fund	\$25,000.00
MPF-066 - Zoo - Giraffe Building	\$254,192.71
Total	<u>\$401,539.63</u>
Total Revenues	<u>\$401,539.63</u>

Expenses

Minot Park District Project Detail Report

Foundation Expense

MPF-012 - Outdoor Recreation	\$26,365.00
MPF-029 - MAYSA Expansion	\$43,050.90
MPF-057 - Trees for Minot	\$5,239.85
MPF-066 - Zoo - Giraffe Building	\$1,427,884.87

Total	<u>\$1,502,540.62</u>
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Total Expenditures	<u>\$1,502,540.62</u>
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FIRST INTERNATIONAL BANK & TRUST
 2201 EAST CAMELBACK ROAD
 SUITE 380
 PHOENIX, AZ 85016

MINOT PARK FOUNDATION AGENCY

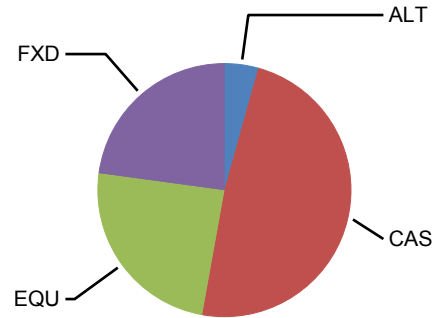


MINOT PARK FOUNDATION
 PO BOX 538
 420 3RD AVE SW
 MINOT, ND 58701

Account: 005745
 Report Period: From 11/1/2024 To 11/30/2024
 Administrator: Jessica L. Phillips
 Phone: 701-837-2247

Portfolio Summary

	Market Value	% Portfolio	Est. Income
Alternative (ALT)	\$131,092.90	4.32%	\$4,559.25
Cash & Equivalents (CAS)	\$1,473,227.10	48.51%	\$69,948.83
Equity (EQU)	\$738,454.31	24.32%	\$8,680.77
Fixed Income (FXD)	\$694,063.50	22.85%	\$40,792.40
Total Assets	\$3,036,837.81	100.00%	\$123,981.25
Total Account Balance	\$3,036,837.81	100.00%	\$123,981.25



Activity Summary

	Current Period	Year To Date
Beginning Market Value	\$3,055,893.61	\$3,892,473.35
Receipts		
Contribution	\$50.00	\$471,289.63
Dividend	\$9,062.20	\$157,581.27
Total Receipts	\$9,112.20	\$628,870.90
Disbursements		
Expense	(\$71,135.90)	(\$1,616,760.80)
Institution Fees	(\$990.94)	(\$12,851.79)
Total Disbursements	(\$72,126.84)	(\$1,629,612.59)
Change in Market Value	\$43,958.84	\$145,106.15
Ending Market Value	\$3,036,837.81	\$3,036,837.81

Gains and Losses Summary

	Current Period	Year To Date
Realized Gain/(Loss) - Long Term	\$0.00	\$8,299.80
Realized Gain/(Loss) - Short Term	\$0.00	\$1,949.12
Total Realized Gain/(Loss)	\$0.00	\$10,248.92

Asset Statement

Units	Description	Cost Basis	Unit Price	Market Value	% of Acct	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
<u>Cash & Equivalents</u>								
Cash								
	Principal Cash	\$0.00		\$0.00				
	Income Cash	\$0.00		\$0.00				
	Total Cash	\$0.00		\$0.00	0.00			
Money Market Fund - Internal								
1,473,227.10	INSURED CASH SWEEP - PRINCIPAL	\$1,473,227.10	\$1.00	\$1,473,227.10	48.51	\$0.00	\$69,948.83	4.75
TOTAL Money Market Fund - Internal		\$1,473,227.10		\$1,473,227.10	48.51	\$0.00	\$69,948.83	4.75
TOTAL Cash & Equivalents		\$1,473,227.10		\$1,473,227.10	48.51	\$0.00	\$69,948.83	4.75

Fixed Income

Fixed Income ETF								
65,051	ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF	\$621,541.56	\$9.18	\$596,842.96	19.65	(\$24,698.60)	\$36,194.39	6.06
1,354	FIRST TRUST LOW DURATION OPPORTUNITIES ETF	\$67,103.68	\$48.97	\$66,305.38	2.18	(\$798.30)	\$2,863.71	4.32
1,682	INVESCO FUNDAMENTAL HIGH YIELD CORPORATE BOND ETF	\$30,302.98	\$18.38	\$30,915.16	1.02	\$612.18	\$1,734.30	5.61
TOTAL Fixed Income ETF		\$718,948.22		\$694,063.50	22.85	(\$24,884.72)	\$40,792.40	5.88
TOTAL Fixed Income		\$718,948.22		\$694,063.50	22.85	(\$24,884.72)	\$40,792.40	5.88

Equity

Exchange Traded Funds (ETF)								
4,099	ANFIELD CAPITAL US EQUITY SECTOR ROTATION ETF	\$51,303.36	\$17.81	\$73,006.06	2.40	\$21,702.70	\$188.15	0.26
2,584	SCHWAB US SMALL-CAP ETF	\$61,322.00	\$28.20	\$72,868.80	2.40	\$11,546.80	\$1,746.79	2.40

Asset Statement

Units	Description	Cost Basis	Unit Price	Market Value	% of Acct	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
609	STATE STREET SPDR S&P 400 MID-CAP ETF	\$28,757.14	\$59.14	\$36,016.26	1.19	\$7,259.12	\$460.33	1.28
2,200	VANECK MORNINGSTAR WIDE MOAT ETF	\$177,150.94	\$98.44	\$216,568.00	7.13	\$39,417.06	\$1,602.69	0.74
TOTAL Exchange Traded Funds (ETF)		\$318,533.44		\$398,459.12	13.12	\$79,925.68	\$3,997.96	1.00
International Equity ETF								
445	WisdomTree Japan Hedged Equity Fund ETF	\$42,265.27	\$108.77	\$48,402.65	1.59	\$6,137.38	\$1,142.82	2.36
TOTAL International Equity ETF		\$42,265.27		\$48,402.65	1.59	\$6,137.38	\$1,142.82	2.36
US Equity Mutual Funds								
522.764	VANGUARD S&P 500 INDEX MUTUAL FUND ADMIRAL SHARES	\$194,114.38	\$557.79	\$291,592.54	9.60	\$97,478.16	\$3,539.99	1.21
TOTAL US Equity Mutual Funds		\$194,114.38		\$291,592.54	9.60	\$97,478.16	\$3,539.99	1.21
TOTAL Equity		\$554,913.09		\$738,454.31	24.32	\$183,541.22	\$8,680.77	1.18
Alternative								
ALTERNATIVE ETF								
4,555	STATE STREET SPDR MULTI-ASSET REAL RETURN ETF	\$122,540.95	\$28.78	\$131,092.90	4.32	\$8,551.95	\$4,559.25	3.48
TOTAL ALTERNATIVE ETF		\$122,540.95		\$131,092.90	4.32	\$8,551.95	\$4,559.25	3.48
TOTAL Alternative		\$122,540.95		\$131,092.90	4.32	\$8,551.95	\$4,559.25	3.48
GRAND TOTAL ASSETS		\$2,869,629.36		\$3,036,837.81	100	\$167,208.45	\$123,981.25	4.08

Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
Beginning Balances			\$0.00	\$0.00	\$2,932,644.00

Receipts

Contribution

Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
11/26/2024	CONTRIBUTION TO PRINCIPAL CONTRIBUTION TO ACCOUNT FROM CHASE FOR THE ROOSEVELT PARK ZOO.		\$0.00	\$50.00	\$0.00
Total Contribution			\$0.00	\$50.00	\$0.00
Dividend					
11/1/2024	DIVIDEND FIRST TRUST LOW DURATION OPPORTUNITIES ETF \$0.17 Paid on 1354.0 Shares.		\$0.00	\$230.18	\$0.00
11/1/2024	DIVIDEND INSURED CASH SWEEP		\$0.00	\$6,081.33	\$0.00
11/19/2024	DIVIDEND ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF \$0.0362 Paid on 65051.0 Shares.		\$0.00	\$2,354.85	\$0.00
11/22/2024	DIVIDEND INVESCO FUNDAMENTAL HIGH YIELD CORPORATE BOND ETF \$0.09849 Paid on 1682.0 Shares.		\$0.00	\$165.66	\$0.00
11/29/2024	DIVIDEND FIRST TRUST LOW DURATION OPPORTUNITIES ETF \$0.17 Paid on 1354.0 Shares.		\$0.00	\$230.18	\$0.00
Total Dividend			\$0.00	\$9,062.20	\$0.00
Disbursements					
Expense					
11/25/2024	EXPENSE PAID FOR BENEFICIARY BIG HILL SERVICES LTD INV. NO. 34085 DTD 10/09/2024 - NEW BATTERY CHARGER		\$0.00	(\$7,550.00)	\$0.00
11/25/2024	EXPENSE PAID FOR BENEFICIARY ROLAC CONTRACTING, INC DISTRIBUTION PER CLIENT REQUEST FOR MINOT PARKS DISTRICT/AFRICAN PLAINS EXHIBIT - APPLICATION #005 - 10/01/2024-10/31/2024		\$0.00	(\$63,585.90)	\$0.00
Total Expense			\$0.00	(\$71,135.90)	\$0.00
Institution Fees					
11/13/2024	FEE PAYMENT Automatic fee collection for account 005745 for Period Ending 10/31/2024.		\$0.00	(\$990.94)	\$0.00

Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
Total Institution Fees Collected from Account			\$0.00	(\$990.94)	\$0.00
<u>Investment Activity</u>					
	Sweep Sales (2) 11/1/2024 to 11/30/2024	(72,126.84)	\$0.00	\$72,126.84	(\$72,126.84)
	Sweep Purchases (5) 11/1/2024 to 11/30/2024	9,112.20	\$0.00	(\$9,112.20)	\$9,112.20
Total Investment Activity		(63,014.64)	\$0.00	\$63,014.64	(\$63,014.64)
Ending Balances			\$0.00	\$0.00	\$2,869,629.36