



Regular City Council Meeting

Monday, July 1, 2024, at 5:30 PM

City Council Chambers, City Hall (10 3rd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MAYOR'S REPORT
4. REPORTS
 - 4.1. CITY MANAGER'S REPORT
 - 4.2. CITY ATTORNEY'S REPORT
5. CONSENT ITEMS
 - 5.1. CITY COUNCIL MINUTES

RECOMMENDED ACTION

It is recommended City Council approve the minutes of the June 17, 2024 Regular City Council meeting.

- 5.2. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinances on second reading:

1. Ordinance 5977 - 2024 BA - Dead Loop Rehab Study
2. Ordinance 5978 - 2024 BA - Donation for the Story Stroll at MPL
3. Ordinance 5979 - Animal Performance Events_Sec. 7_35 (1)
4. Ordinance 5980 - 2024 BA - Remaining milestone payments of new dispatch center

- 5.3. ADMINISTRATIVE APPROVALS

RECOMMENDED ACTION

It is recommended City Council ratify the following administratively approved requests:

- 1. Two special event permits for The "O"riginal Bar and Nightclub (720 N Broadway).**
- 2. Special event permit for On the Rocks (614 3rd St NE).**
- 3. Four special event permits for the Blue Rider (118 1st Ave SE).**
- 4. Special event permit for The Ranger Lounge (1218 S Broadway).**
- 5. Special event permit for The Starving Rooster (30 1st St NE).**
- 6. Chiefs of Police Association of ND to conduct a raffle on June 26, 2024 at Sleep Inn & Suites (2400 10th St SW).**
- 7. Girl Scouts Dakota Horizons to conduct a raffle on July 11, 2024 at Corbett Field (1124 E Burdick Expy).**
- 8. Minot Girls Fastpitch, Inc. to conduct a raffle on June 14-16, 2024 at Scheels Softball Complex (301 16th Ave SE).**
- 9. Minot Symphony Association, Inc. to conduct a raffle and bingo on June 30, 2024 at Oak Park Theater and a raffle on July 13, 2024 at Corbett Field (1124 E Burdick Expy).**
- 10. Animal Performance Permit for Kellie Harvey and Adie Bonebrake for an event at Atypical Brewery and Barrelworks.**

5.4. BILLS, TRANSFERS, & PAYROLL

RECOMMENDED ACTION

It is recommended City Council approve the payroll for the period of May 19, 2024 through June 15, 2024 in the amount of \$2,550,384.28 and the bills and transfers for June in the amount of \$7,985,720.33.

5.5. GAMING SITE AUTHORIZATION RENEWALS

RECOMMENDED ACTION

It is recommended City Council approve the gaming site authorizations for the following organizations to conduct games of chance during the license year of July 1, 2024 through June 30, 2025 at the following locations:

- Bishop Ryan Catholic Schools at Bishop Ryan Catholic School (316 11th Ave NW)**
- MSU Beaver Boosters, Inc at The Spot (215 E Central Ave)**

5.6. MINOR SUBDIVISION PLAT TO BE KNOWN AS MASTER BLOCK 3RD ADDITION TO THE CITY OF MINOT, NORTH DAKOTA

RECOMMENDED ACTION

It is recommended City Council approve the proposed minor subdivision

plat as provided in Attachment A.

- 5.7. MINOR SUBDIVISION PLAT TO BE KNOWN AS NORHEIM HEIGHTS 3RD ADDITION TO THE CITY OF MINOT, NORTH DAKOTA

RECOMMENDED ACTION

It is recommended City Council approve the proposed minor subdivision plat as provided in Attachment A.

- 5.8. 1500 20TH AVE SW - PERMANENT EASEMENT TASK ORDER 1 (4802)

RECOMMENDED ACTION

- 1. It is recommended City Council approve Amendment 1 to the Main Agreement with Houston Engineering;**
- 2. Approve Task Order 1; and**
- 3. Authorize the Mayor to sign Amendment 1 and Task Order 1.**

- 5.9. 2023 SIDEWALK, CURB & GUTTER - FINAL PAYMENT (4713)

RECOMMENDED ACTION

It is recommended City Council approve the final payment of \$3,015.00 to be paid to Keller Paving & Landscaping, Inc.

- 5.10. 3RD ST AND CENTRAL AVE RECONSTRUCTION CPM AGREEMENT (4826)

RECOMMENDED ACTION

It is recommended City Council approve the CPM agreement with the NDDOT and authorize the Mayor to sign the agreement.

- 5.11. FIRE SUPPRESSION SYSTEM MAINTENANCE AGREEMENT WITH NOVA FIRE PROTECTION, INC.

RECOMMENDED ACTION

- 1. It is recommended City Council approve the inspection and testing agreement with Nova Fire Protection, Inc. for the fire suppression system at the Airport's Snow Removal Building (SRE); and**
- 2. Authorize the Mayor to sign the agreement.**

- 5.12. AGREEMENT FOR ACQUISITION OF REAL PROPERTY INTEREST - LIBERTY SIERRA VISTA, LLC

RECOMMENDED ACTION

It is recommended City Council approve the agreement for acquisition of real property interests.

6. ACTION ITEMS

6.1. PAVING DISTRICT 500 CREATE DISTRICT (4841)

RECOMMENDED ACTION

It is recommended City Council pass the following resolutions:

- 1. Create Paving District No. 500;**
- 2. Direct preparation of the Engineer's Report;**
- 3. Approve the Engineer's Report;**
- 4. Waive the Resolution of Necessity and Public Hearing since a majority of the district area has petitioned for the project;**
- 5. Approve the request of the petitioner to have Ackerman Estvold perform the necessary engineering services for this project and authorize the Mayor to sign the contract; and**
- 6. Direct preparation of Plans and Specifications.**

Council should consider and choose one of these options for period of assessment due to the size of the anticipated assessments:

- 1. 20 year special assessment**
- 2. 10 year special assessment (current policy)**

6.2. PURCHASE OF PROPERTY (LOT 5 KEMPER ADDITION)

RECOMMENDED ACTION

- 1. It is recommended City Council approve the purchase price of \$920,000 for Kemper Addition Lot 5;**
- 2. Authorize staff to negotiate a purchase agreement;**
- 3. Authorize the Mayor to sign the purchase agreement and closing documents;**
- 4. Approve a budget amendment to allocate funds for this purchase; and**
- 5. Authorize earnest money in the amount of \$9,200 being issued prior to second reading of the budget amendment.**

6.3. ACCOUNTS RECEIVABLE POLICY UPDATE

RECOMMENDED ACTION

It is recommended City Council approve the proposed Accounts Receivable policy for the City of Minot.

7. PERSONAL APPEARANCES
8. MISCELLANEOUS AND DISCUSSION ITEMS
9. ADJOURNMENT